



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Ethics Officer

<b>Job ID</b>	<b>16-74-CD-8A-8F-38</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=16-74-CD-8A-8F-38">https://careers.indigenous.link/viewjob?jobname=16-74-CD-8A-8F-38</a>	
<b>Company</b>	Western University	
<b>Location</b>	London, Ontario	
<b>Date Posted</b>	From: 2023-05-30	To: 2023-07-25
<b>Job</b>	Type: Full-time	Category: Miscellaneous
<b>Languages</b>	English	

### Description

Classification & Regular Hours

Hours per Week: 35 Salary Grade: 14

About Western

With an international reputation for success, Western ranks as one of Canada's top research-intensive universities. Our research excellence expands knowledge and drives discovery with real-world application. Western also provides an exceptional employment experience, offering competitive salaries, a wide range of employment opportunities and one of Canada's most beautiful campuses.

About Us

Research Western provides strategic and administrative support to foster a culture of research excellence that enhances Western University's profile on the global stage.

Responsibilities

The Ethics Officer ensures prompt processing of research protocols and conformity with Western and regulatory guidelines . The role provides guidance and acts as a subject matter expert regarding research ethics processes and requirements, delivering client-oriented services in support of the University's research initiatives and endeavours. The Ethics Officer also provides timely and satisfactory solutions to problems and issues arising among investigators, the Research Ethics Boards and funding or regulatory agencies.

Qualifications

Education:

- Bachelor's degree
- Ethical Conduct for Research Involving Humans (TCPS 2) Certificate
- Training or courses in ethics preferred

Experience:

- 3 years' related experience in a role supporting research ethics functions and processes
- Experience in interpreting regulations and methods, and ability to analyze complex documents

Knowledge, Skills & Abilities:

- Sound knowledge of the regulations and guidelines governing human participant research and

research ethics, including the Tri-Council Policy Statement, USA regulations, and applicable privacy legislation

- Knowledge of qualitative and quantitative research methods normally acquired through work towards a bachelor's degree, or an equivalent combination of experience and education
- Ability to handle details with a high degree of accuracy and to organize and prioritize a high volume of work to meet both internal and external deadlines
- Proven ability to multi-task and prioritize with an eye to consistently producing high-quality work and meeting deadlines in a demanding environment
- Excellent verbal and written communication skills and confidence dealing with all levels of an organization
- Strong customer service orientation to handle enquiries and resolve issues in a professional and timely manner
- Ability to work in a fast-paced environment, meet tight deadlines and adapt to growth and change
- Advanced computer skills including spreadsheet design, word processing and database management
- Ability to conduct literature searches; synthesize information and prepare reports

#### Background Checks

Please note, successful applicants may be required to produce a current police information record check from a police service prior to commencing employment.

#### Western Values Diversity

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at [hrhelp@uwo.ca](mailto:hrhelp@uwo.ca) or phone 519-661-2194.

#### How to Apply

Click Apply Now!

Interested applicants are asked to visit: <https://recruit.uwo.ca> for further information and to apply online referencing job #31167 by 11:59PM on July 25, 2023.

We thank all applicants for their interest; however, only those chosen for an interview will be contacted.