



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/24

Chief Audit Executive

Job ID	13-6A-18-7E-FE-C3	
Web Address	https://careers.indigenous.link/viewjob?jobname=13-6A-18-7E-FE-C3	
Company	Office Of The Auditor General Of Canada	
Location	Ottawa, Ontario	
Date Posted	From: 2021-08-31	To: 2021-09-30
Job	Type: Full-time	Category: Finance
Job Start Date	December 2021	
Job Salary	\$152,000 To \$189,520 (April 2019 rate)	
Languages	Bilingual CB/C	

Description

Selection Process Number 2021-AUD-G-OTT-EA-153

Position Title Chief Audit Executive

Department: Practice Review and Internal Audit

Classification PX/ ASG-08

Location(s) Ottawa, ON (with the possibility of a hybrid in-person and remote work model)

Type of Advertisement Indeterminate

Number of Vacancies 1

Travel (0-10%)

Want to work for one of Canada's top employers The OAG is the place for you!

Join the Office of the Auditor General of Canada (OAG), and make a difference for Canadians. Be part of an organization that ensures that Canada's federal and territorial governments are accountable and productive. This opportunity will allow you to work within a dynamic organization that respects its employees and is committed to excellence and professionalism. At the OAG, we recognize the value of hiring people from various educational, professional, and cultural backgrounds.

The OAG currently has a significant modernization agenda and is incorporating innovative practices into what we do, to improve how we serve Canadians.

About this job

The OAG values leaders who embrace strategic thinking and open communication, and who create an atmosphere of enthusiasm, caring, and team collaboration.

As the ideal candidate, you are a respected, forward-thinking, and seasoned executive with experience in building lasting and constructive relationships and partnerships. You excel in multi-stakeholder environments and in coaching teams to be innovative, creative, and inspired to achieve ambitious goals. You have experience in leading the development and execution of corporate strategies and operational programs, and in providing sound strategic advice at the senior executive level. You are known for building responsive, agile, and resilient teams, and for inspiring action in support of the organization's vision.

If this sounds like you, we highly encourage you to consider this exciting opportunity!

As the Chief Audit Executive, you will report to the Auditor General of Canada as well as the Audit Committee. You will be accountable for providing independent, objective assurance and consulting activities designed to add value and improve the Office's operations, by bringing a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control, and governance processes. You will be leading a team and interacting with key internal and external stakeholders. The CAE works independently with extensive latitude for initiative and independent judgment.

Primary responsibilities include:

- Oversees internal audit activities as a key component of the Office governance structure, with emphasis on a risk-based approach designed to assist management in the attainment of their objectives;

- Oversees the annual practice review exercise to help the Office meet its obligations under Canadian Standards on Quality Control 1 (CSQC 1) issued by the Auditing and Assurance Standards Board;

- Directs comprehensive internal audit and practice review programs, including performance, operational, financial, and compliance audit projects; providing consulting services to the organization's management and staff; providing direction to development of the annual internal audit plan; and providing ongoing training, coaching, and supervision to internal audit staff ;

- Maintains organizational and professional ethical standards and ensures all internal audit activities are in compliance with Treasury Board internal audit policies and directives, and with the Institute of Internal Auditors' (IIA) International Standards for the Professional Practice of Internal Auditing ;

Who can apply

Persons legally entitled to work in Canada. Preference will be given to Canadian Citizens and permanent residents.

Essential Qualifications

Education:

- Bachelor's degree from a recognized university in business administration, public administration, or a related field (e.g. information technology (IT) auditing, fraud auditing, or accounting)

- Canadian Chartered Professional Accountant (CPA) designation and/or a Certified Internal Auditor (CIA) certification

Experience:

• Experience* in briefing and advising senior executives in the private or public sector, on project, program or policy related issues

• Experience* managing audits within a private or public organization as well as planning and directing the work of a professional auditing staff

• Experience* in establishing and maintaining effective working relationships with internal and/or external stakeholders at the executive level

• Experience* in managing human and financial resources

* Experience is considered sufficient if the depth, scope, complexity, and duration of the candidate's experience are commensurate with duties and responsibilities of members of senior management, starting at the Director/DX/ASG-07 level (or equivalent).

Asset Qualifications

• Certified Information Systems Auditor (CISA)

• Certified Information Systems Security Professional (CISSP)

• Thorough knowledge of the IIA's Code of Ethics, and Standards

• Recent* experience in directing the development of a risk-based audit plan.

• Recent* experience with contemporary risk assessment and management and control techniques and contemporary control frameworks

• Recent* experience with management information systems terminology, concepts, and practices

• Recent* experience in control and risk self-assessment facilitation techniques

• Recent* experience working with federal government policies, procedures, regulations, and laws

• Recent* experience conducting quality control reviews of audit work products

• Recent* experience in collecting and analyzing complex data, evaluating information and systems, and drawing logical conclusions

• Recent* experience with the common indicators of fraud

• Recent* experience in planning and project management, and in maintaining composure under pressure while meeting multiple strict deadlines

• Recent* experience in conflict resolution, mediation, negotiating issues, and resolving problems

• Recent* experience in using spreadsheets, systems documentation, audit management packages, and other business software to prepare reports, memos, summaries, and analyses

* Recent is defined as within the last 2 years.

Language Requirements

Bilingual Imperative, CBC/CBC

A bilingual appointment process means that a person must meet the language requirements (reading comprehension, written expression, and oral proficiency) at the time of appointment.

Information on language requirements:

Second Language Evaluation's Test of Reading Comprehension

Second Language Evaluation's Test of Written Expression

Second Language Evaluation's Test of Oral Proficiency

OAG employees currently at the DX/ASG-07 or PX/ASG-08 level are responsible for maintaining a minimum language capacity of CBC in their second language evaluations. If your second language evaluations are expired and you have been screened in for this competitive staffing process, you can expect to be retested.

Competencies (see Competency Models)

The following competencies could be evaluated by a written exam, interview and/or reference check.

Integrity and respect

Technical subject matter expertise

Personal effectiveness and project management skills

Personal and people development skills

Strategic thinking, rigorous analysis, and sound judgment

Productive and collaborative relationships with partners and stakeholders

Innovation and ability to guide change

Clear and influential communication

Key Leadership Abilities

Agile mindset

Adaptable

Creative

Resilient

Strategic thinker

Mobilizing people

Connecting with stakeholders

Organizational Needs

At the OAG, we believe there is strength in diversity, and we are striving to increase representation of equity-seeking groups within our organization. If you are a woman, an Indigenous person, a person with a disability, or a member of a visible minority, let us know by completing the Employment Equity section in your application. The information provided will be shared with the selection committee for candidates who meet the essential qualifications of the position. In support of our objective to increase representation, selection may be limited to candidates self-identifying as belonging to one of the following Employment Equity groups: Indigenous Peoples, members of a visible minority; persons with a disability.

Conditions of Employment

Security Clearance: Reliability & Secret

Other Information

Candidates must meet all of the essential qualifications to be appointed to a position.

Please note that asset qualifications and/or employment equity may be invoked at any time during the selection process, including at the screening stage. The OAG reserves the right to retain a specific number of candidates who best meet the asset qualifications of the position and the needs of the organization among those that meet all essential qualifications.

Asset qualifications may be a deciding factor in choosing the person to be appointed.

A pool of candidates may be established and used to staff similar positions of various tenures at the OAG.

Alternative selection tool methods and reasonable accommodation for special needs are available upon request.

Communication for this process will be sent via email. The applicant is responsible for ensuring that all contact information provided is accurate and updated as required.

An interview will be administered via videoconference or teleconference.

Reference checks will be sought.

Candidates must be prepared to provide the original or a certified true copy of educational credentials.

Candidates with foreign credentials must provide proof of Canadian equivalency. Consult the Canadian Information Centre for International Credentials for further information at www.cicic.ca/indexe.stm.

The successful candidate must meet and maintain the conditions of employment at the time of appointment and throughout the employment.

Relocation assistance will be determined in accordance with the OAG's directives.

The OAG is a separate and distinct employer from the federal public service.

We thank all those who apply. Only those selected for further consideration will be contacted.

How to Apply

Click "Apply Now"

Candidates must submit their applications online. The application must include:

• a 3-page-maximum curriculum vitae (CV), clearly demonstrating how the candidate meets all essential qualifications of the position ;

• a 500-word-maximum explanation of which character features and traits would make the candidate an exceptional leader at the OAG.

Please prepare your documents in one of the following formats: Microsoft Word, Rich Text Format (RTF), or PDF.

Candidates must indicate the date they obtained their CPA designation.

The content of your CV and attached document will be used to determine if you possess the essential and/or asset qualifications of the position for short-listing purposes. The content of your CV and attached document could also be considered throughout the assessment process, should you be screened-in based on your paper submission.

Closing date: 30 September 2021 at 11:59 p.m. Eastern Standard Time (EST).