



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/04

## Front Desk/ Night Audit

<b>Job ID</b>	<b>0D-BE-93-B2-3F-E7</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=0D-BE-93-B2-3F-E7">https://careers.indigenous.link/viewjob?jobname=0D-BE-93-B2-3F-E7</a>	
<b>Company</b>	Blackrock Oceanfront Resort	
<b>Location</b>	Ucluelet, British Columbia	
<b>Date Posted</b>	From: 2022-04-23	To: 2022-10-20
<b>Job</b>	Type: Full-time	Category: Accommodations
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$21.00/Hourly	
<b>Languages</b>	English	

### Description

Job Type: Full-Time, Permanent

Minimum Education: High School

Experience: None

Positions Available: 2

Job Location(s):

596 Marine Dr. PO Box 310

Ucluelet, British Columbia

V0R 3A0 Canada

Job Description

While working with Black Rock Oceanfront Resort, and its affiliates, the right candidate will conduct themselves in accordance with our Core Values: Take Ownership, Integrity, Make a Difference, Professionalism.

This position requires:

Dedication to the guest experience and resort

Attention to detail

A team player

Ability to adapt to change

Excellent written and verbal communication

Ability to work with little supervision and maintain high level of professionalism

Night shift availability

Position Responsibilities:

Greet guests upon arrival, check them in and provide them with any information they need to enjoy their stay.

Process invoices, post checks to vendors.

Respond to guest complaints, requests, and emergencies.

Conduct security checks

Reconcile all accounts in a timely manner.

Verify that all EOD work has been performed by other departments.

Schedule guest wake-up calls and reservations for the following day.

Respond to guest inquiries, concerns and complaints as needed

Answer phones and place reservations.

Perform other duties as needed and as directed by General Manager.

Benefits:

Medical/Dental benefits, after 6 months of employment

Staff Accommodation Available

### **How to Apply**

Email: [Fkennington@blackrockresort.com](mailto:Fkennington@blackrockresort.com)

Website: Click Apply Now!

In person:

596 Marine Dr. PO Box 310

Ucluelet, British Columbia

V0R 3A0 Canada

By mail:

596 Marine Dr. PO Box 310

Ucluelet, British Columbia

V0R 3A0 Canada

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/05/04

## Front Desk/ Night Audit

<b>Job ID</b>	<b>BB70E0C0F583F</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=BB70E0C0F583F">http://NewCanadianWorker.ca/viewjob?jobname=BB70E0C0F583F</a>	
<b>Company</b>	Blackrock Oceanfront Resort	
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/04

## Front Desk/ Night Audit

<b>Job ID</b>	<b>F1F954F51F2DE</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=F1F954F51F2DE">http://NoExperienceNeeded.ca/viewjob?jobname=F1F954F51F2DE</a>	
<b>Company</b>	Blackrock Oceanfront Resort	
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