

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

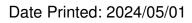
Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters: Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

Job Board Posting





Front Desk Clerk/ Night Audit

Job ID Web Address Company Location **Date Posted** Job Job Start Date Job Salary

0C-76-38-C8-FC-22

https://careers.indigenous.link/viewjob?jobname=0C-76-38-C8-FC-22 Sun Peaks Gran Hotel & Conference Center Sun Peaks. British Columbia From: 2019-11-27 To: 2020-05-25 Type: Full-time Category: Accommodations As soon as possible 16.75/hr English

Description

Languages

Job Type: Full-Time, Permanent Positions Available: 1 NOC Group: Hotel Front Desk Clerks (6435) Job Location(s) 3240 Village Way Sun Peaks, British Columbia V0E 5N0 Canada Job Description •Maintain an inventory of vacancies, reservations and room assignments •Register arriving guests and assign rooms •Answer enquiries regarding hotel services and registration by letter, by telephone and in person, provide information about services available in the community and respond to guests' complaints •Compile and check daily record sheets, guest accounts, receipts and vouchers using computerized or manual systems •Present statements of charges to departing guests and receive payment.

•preparing daily reports for VIP arrivals, guest amenities, and special attention groups •deliverable knowledge of all hotel facilities/ services along with the Sun Peaks area attractions •excellence in communications to Front Desk and Bell desk to allow a clear line of action for team success in any ongoing guest service aspects

•Effectively resolving guest complaints ensuring the guest needs are exceeded Other Benefits available

Experience

1-7 months experience an asset

Education Requirements

High School

How to Apply

Contact: Shawnee Porter Fax: 250-578-6001 Email: sporter@sunpeaksgrand.com Website: http://www.sunpeaksgrand.com By Mail: 3240 Village Way Sun Peaks, British Columbia V0E 5N0 Canada In Person: 3240 Village Way Sun Peaks, British Columbia V0E 5N0 Canada

Job Board Posting

Date Printed: 2024/05/01



Front Desk Clerk/ Night Audit

3E6651DE1458A

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages

http://NewCanadianWorker.ca/viewjob?jobname=3E6651DE1458A Sun Peaks Gran Hotel & Conference Center Sun Peaks, British Columbia From: 2019-11-27 To: 2020-05-25 Type: Full-time Category: Accommodations As soon as possible 16.75/hr English

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Job Board Posting

Date Printed: 2024/05/01

Front Desk Clerk/ Night Audit

7ADCAC800686B

As soon as possible

16.75/hr

English

Job ID Web Address Company Location

Date Posted

Job Salary Languages

Job Start Date

Job

http://NoExperienceNeeded.ca/viewjob?jobname=7ADCAC800686B Sun Peaks Gran Hotel & Conference Center Sun Peaks. British Columbia From: 2019-11-27 Type: Full-time

To: 2020-05-25 Category: Accommodations

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