



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

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National Program Manager

Job ID	06-E4-C5-31-22-A3	
Web Address	https://careers.indigenous.link/viewjob?jobname=06-E4-C5-31-22-A3	
Company	Focus Forward for Indigenous Youth	
Location	Remote, Across Canada	
Date Posted	From: 2020-06-29	To: 2020-08-04
Job	Type: Full-time	Category: Miscellaneous
Job Start Date	Tuesday September 1, 2020	
Languages	English	

Description

Opening Date: Monday July 29, 2020

Closing Date: Tuesday August 4, 2020

Job Category: NGO

Background

Focus Forward for Indigenous Youth is a young and ambitious registered (national) charity. We are working to address education and employment gaps facing Indigenous youth by providing experiential learning opportunities to cultivate career and life skills through working on community projects. Project specifics are strategically selected by community partners, ensuring that each project responds to local community needs and involves Indigenous youth pre and post project in a culturally appropriate way to create new spaces that are economically beneficial, sustainable and culturally relevant.

Having successfully completed two pilot programs, our team is now launching our programs on a national scale.

Role Summary

By incorporating the pillars of empowerment, collaboration, empathy, innovation, and sustainability this role will take the lead on challenging and meaningful work to operationalize the Focus Forward's vision. This role will help set the foundation and take ownership as the organization works to bring opportunities to Indigenous youth so they may create positive impact for generations. The National Program Manager will be responsible for building relationships with our community partners to develop, plan, and execute multiple regional projects to create a positive impact for youth and their communities. This includes working collaboratively with Indigenous communities and Focus Forward volunteers across Canada, to empower youth through locally developed experiential educational programming.

This role is a managing relationship to the another new role, the National Youth Support Manager. Both are in accordance with a new Federal Government grant and are under the administrative direction of the Focus Forward Board.

The Focus Forward Board is inclusive of diverse voices, insights, backgrounds and experiences to

bring together a variety of expertise. We strive to be representative of Canadian society and uphold the value of belonging. We are a group of young professionals working to create positive impact in Indigenous communities.

The role is remote and will require travel among the Canadian communities Focus Forward serves.

Experience

We would love it if you had:

- Experience working in the field of project management, a startup environment, as an industry professional or a relevant field
- Experience in a leadership role
- Experience with budget and financial management
- Experience and comfortability working with diverse Indigenous communities
- Experience with trades based projects and programming

Essential Skills

About You:

- Able to solve problems through creative strategic planning with independent decision making to support an evolving environment
- Passion for supporting social causes, youth engagement, education and community development
- A compassionate and empathetic approach to working with all those around you, including young people from our community partners, coworkers, and other stakeholders
- Strong relationship building skills with the ability to understand and meet the unique challenges of diverse groups
- The ability to thrive in a fast-paced, high-standards environment
- The ability to take visionary concepts to an operation and reach meaningful impact targets
- Strong public speaking skills, as well as written and oral communication
- Comfort with all forms of travel and their associated activities (e.g. air travel, driving long distances, staying in a hotel alone, etc.)

We would love it if you had:

- Experience working in the field of project management, a startup environment, as an industry professional or a relevant field
- Experience in a leadership role
- Experience with budget and financial management
- Experience and comfortability working with diverse Indigenous communities
- Experience with trades based projects and programming

Additional Skills

In this role, you will:

- Manage needs assessments with Indigenous communities to identify local service providers and build relationships with community partners, such as local and regional education authorities, Chief and Council, Tribal Councils, and local economic development organizations to identify and implement, economic goals and future skilled trades market needs of community partners into Focus Forward programming
- Coordinate and lead regular community stakeholder engagements for projects based on project scope and collaborate with design partners to develop tailored conceptual projects in accordance

with community needs

â€¢ Engage corporate sponsors, researching granting opportunities and writing and submitting grant applications to secure necessary resources to fund capital expenses

â€¢ Work with the National Youth Support Manager to review youth support and curriculum guides relevant to educational, community and future skilled-trades needs to ensure youth participants have the necessary culturally-relevant supports

â€¢ Research outreach, promotion and partnership opportunities with community organizations working with Indigenous youth

â€¢ Work with the Focus Forward Board, community and employment partners to design, develop, action and evaluate programs and meet reporting requirements

â€¢ Work with the Board and National Youth Support Manager to hire part-time training staff (regional coordinators) to help with the delivery of youth training and programming

Other

Contact: Director of Development, Jadelyn Psutka

Jadelyn.psutka@rbc.com

How to Apply

Click Apply Now!