



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

Purchasing Officer / Agent Des Achats

Job ID	00-C9-C5-03-BE-1C	
Web Address	https://careers.indigenous.link/viewjob?jobname=00-C9-C5-03-BE-1C	
Company	Canada Post / Postes Canada	
Location	Ottawa, Ontario	
Date Posted	From: 2021-02-09	To: 2021-02-28
Job	Type: Full-time	Category: Supply Chain and Purchasing
Languages	English / French	

Description

Purchasing Officer

Five (5) permanent, full-time positions â€” Ottawa, ON

If youâ€™re an experienced buyer looking for an exciting career opportunity, join Canada Post as part of our Procurement and Purchasing team. As an Officer, Purchasing, you will assume responsibility for leading, planning, conducting and controlling all aspects of procurement initiatives and activities under your signing authority, and ensure that all activities are carried out in compliance with legal requirements. We will count on you to lead cross-functional teams in the supplier sourcing/contracting process, educate clients on procurement policies and procedures, negotiate procurement timelines with clients and suppliers, as well as identify opportunities to increase efficiencies, improve service and reduce costs.

An eligibility list will be created for a period of 12 months.

YOUR QUALIFICATIONS

You bring a successful track record to the role of Purchasing Officer:

â€¢ A university degree in a relevant discipline such as Commerce, Finance, Purchasing or Engineering with a satisfactory business component, OR a college degree in Purchasing or Supply Chain Management.

â€¢ At least 5 yearsâ€™ experience working in procurement, including sourcing and contracting (e.g. purchasing strategies & planning, bid solicitation, bid evaluation, contract drafting, supplier development and/or contract administration).

â€¢ Proficiency in English.

ASSETS:

â€¢ PMAC or CSCMP certification, completed or in progress.

â€¢ ESG (Environmental, Social and Governance)/Indigenous procurement experience.

FIND OUT MORE AND APPLY TODAY

To apply for one of these five permanent, full-time positions (Job ID 84088) via the Canada Post Careers website, please click on the URL below:

<https://bit.ly/3jqjfbE>

Canada Post is committed to employment equity and encourages applications from women, Aboriginal people, persons with disabilities and visible minorities.

If you are contacted by Canada Post regarding a job opportunity or testing, please advise if you require accommodation.

Agent des achats

Cinq (5) postes permanents Ã temps plein â€” Ottawa (Ontario)

Si vous Ãtes un acheteur chevronnÃ cherchant une possibilitÃ de carriÃre stimulante, joignez-vous Ã Postes Canada au sein de notre Ãquipe Approvisionnement et Achat.

En tant quâ€™agent, Approvisionnement, vous devrez assumer la direction, la planification, lâ€™exÃcution et le contrÃle de tous les aspects des initiatives et des activitÃs dâ€™approvisionnement avec pouvoir de signature prÃcis, et veiller Ã ce que toutes les activitÃs menÃes soient conformes aux obligations lÃgales. On comptera sur vous pour diriger des Ãquipes interfonctionnelles dans le cadre du processus dâ€™approvisionnement et de passation de contrats, expliquer les politiques et les procÃdures dâ€™approvisionnement aux clients, nÃgocier les calendriers dâ€™approvisionnement avec les clients et les fournisseurs, ainsi quâ€™Ãtablir les possibilitÃs de consolider des exigences permettant dâ€™augmenter lâ€™efficacitÃ, dâ€™amÃliorer le service et de rÃduire les coÃts.

Une liste d'admissibilitÃ sera crÃÃe pour une pÃriode de 12 mois.

VOS QUALIFICATIONS

Vous apportez une histoire de succÃs professionnel au poste dâ€™agent des achats :

â€¢ Un diplÃme universitaire dans un domaine pertinent tel que le commerce, les finances, la gestion des achats ou lâ€™tingÃnierie avec un volet commercial satisfaisant OU un diplÃme dâ€™Ãtudes collÃgiales en gestion des achats ou en gestion de la chaine dâ€™approvisionnement.

â€¢ Un minimum de cinq (5) ans dâ€™expÃrience de travail dans le domaine de lâ€™approvisionnement qui comprendra la sÃlection des fournisseurs et la passation de contrats (p. ex., les stratÃgies et la planification liÃes aux achats, lâ€™appel dâ€™offres, lâ€™Ãvaluation des soumissions, la rÃdaction de contrats, le dÃveloppement de rÃseau de fournisseurs et lâ€™administration de contrats).

â€¢ La maÃtrise de lâ€™anglais.

ATOUTS :

â€¢ Une certification PMAC ou CSCMP, terminÃe ou en cours d'obtention.

â€¢ De lâ€™expÃrience en environnement, sociÃtÃ et gouvernance / approvisionnement d'Autochtones.

RENSEIGNEZ-VOUS D'AVANTAGE ET POSTULEZ AUJOURDâ€™HUI-MÃSME

Pour poser votre candidature Ã lâ€™un ou lâ€™autre de ces cinq postes permanents Ã temps plein (no de poste 84088) sur le site carriÃres de

Postes Canada, veuillez cliquer sur l'URL suivante :

<https://bit.ly/3aZoCDN>

Postes Canada souscrit au principe de l'équité en matière d'emploi et invite les femmes, les Autochtones, les personnes handicapées et les minorités visibles à poser leur candidature. Le genre utilisé dans le texte vise uniquement l'uniformisation et englobe tant les femmes que les hommes.

Si Postes Canada communique avec vous à propos d'une possibilité d'emploi ou d'un test, veuillez aviser votre interlocuteur si vous avez besoin de mesures d'adaptation.

How to Apply

To apply for one of these five permanent, full-time positions (Job ID 84088) via the Canada Post Careers website, please click on the URL below:

<https://bit.ly/3jqjfBe>

Pour poser votre candidature à l'un ou l'autre de ces cinq postes permanents à temps plein (no de poste 84088) sur le site carrières de Postes Canada, veuillez cliquer sur l'URL suivante :

<https://bit.ly/3aZoCDN>