



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Senior Analyst, Process and Analysis

|                    |   |                     |
|--------------------|---|---------------------|
| <b>Job ID</b>      | <b>o7gXtfwx-14611-5556</b>  |                     |
| <b>Web Address</b> | <a href="https://careers.indigenous.link/viewjob?jobname=o7gXtfwx-14611-5556">https://careers.indigenous.link/viewjob?jobname=o7gXtfwx-14611-5556</a> |                     |
| <b>Company</b>     | EPCOR   |                     |
| <b>Location</b>    | Edmonton, Alberta   |                     |
| <b>Date Posted</b> | From: 2024-06-24  | To: 2050-01-01      |
| <b>Job</b>         | Type: Full-time   | Category: Utilities |

### Description

Highlights of the job  
We are hiring a full time, permanent Senior Analyst, Process and Analysis position working out of Edmonton, AB. The Senior Analyst, Process and Analysis is accountable for supporting process improvements and projects in North American Commercial Services (NACS) Finance. This includes reviewing various finance and related processes and policies to identify, recommend and implement improvements to monthly, quarterly, annual and ad-hoc internal and external reporting and to planning and analysis deliverables. This role may be eligible for EPCOR's hybrid work program! What you'd be responsible for  
Reviewing and documenting current financial reporting and budgeting and planning processes for capital, operating expenditures and revenues, to research, recommend and implement solutions to: standardize reporting and other routine deliverables amongst the various NACS areas improve the accuracy and quality of work increase efficiency ensure timeliness of deliverables reduce time and effort to complete monthly, quarterly, annual and ad-hoc reporting

Assisting in automating processes where appropriate  
Reviewing the annual capital and operating budget, forecast and long term plan processes and helping to develop best practices to ensure timely and accurate completion  
Working closely with the Finance Operational Excellence Team on Finance Transformation initiatives that impact NACS and assisting the NACS Finance team by coordinating and facilitating the team's input into initiatives  
Providing input into ERP and other systems initiatives that impact NACS Finance.  
Assisting other areas of NACS Finance with integration of new businesses into the financial processes. Working with the team to create and implement an integration checklist, and recommend and implement best practices for finance integration activities.  
Assisting with the set-up of accounting and reporting processes for development projects and developing a checklist and standardized processes for the set-up of projects  
Standardizing naming convention, usage of drives, retention practices for folders and files for the NACS Finance team  
Collaborating with the NACS Finance Capital team as they implement and improve processes related to accounting for capital assets and associated governance  
Implementing business unit accounting processes that ensure compliance to policies, standards, regulatory requirements and ensuring mitigation of risks  
Maintaining high quality internal controls including adherence to CSOX requirements  
Assisting NACS Finance with other projects and non-routine deliverables including accounting research and ad hoc information requests  
Assisting with monthly, quarterly and year end completion and reporting for NACS and/or corporate reporting while ensuring that corporate and business unit financial deadlines are met  
Assisting with leveraging tools available for analysis and reporting (e.g. Adaptive, Business Intelligence tool, Discoverer, Excel spreadsheets/templates, etc)

What's required to be successful  
Post-secondary degree in Business, Finance or Accounting is required  
Professional Accounting Designation (CPA)  
Minimum 4-6 years of directly related and progressively responsible professional accounting experience is required  
Good knowledge of IFRS  
Understanding of large corporation financial processes  
Ability to frequently transition between working independently and supporting team initiatives  
A keen attention to detail, results-oriented demeanor and excellent planning and organizational skills  
Demonstrated proficiency in using Corporate Financial Systems (Oracle General Ledger, Oracle Projects and Oracle BI and Adaptive, etc.)  
Advanced Microsoft Office skills, specifically in Excel for financial analysis and reporting  
Demonstrated capability to apply relevant knowledge and technical skills to ensure the adherence to financial reporting practices, policies and accounting standards  
Strong verbal and written communication skills, including the ability to clearly present information to a variety of audiences in both formal and informal settings  
Ability to work on structured and deadline-driven deliverables as well as maintain momentum and progress deliverables that are less defined and broader in scope  
Proven track record for

improving process efficiencies and solving problems

• In addition to the above, as the successful candidate you will demonstrate the following: That you take ownership, by demonstrating your understanding of the link between your own accountabilities and how they contribute to your team's and EPCOR's performance Ability to collaborate with others, as you manage emotions and act with tact and diplomacy, even when you find that you are in challenging circumstances Before being asked, you take the initiative to solve problems and meet objectives You are trustworthy, fair, able to keep confidences and always act with integrity

• Other demonstrated competencies required to be successful in this position include adapting to change with an open attitude, well-developed attention to detail skills and being a self-starter with a proven track record of enabling positive, collaborative team dynamics while continuing to seek opportunities to increase your knowledge and skills and demonstrate your openness to receiving feedback.

• Other important facts about this job

• Jurisdiction: CSU52 Class: P2 Wage: Starting at \$50.95 per hour (Final wage placement will be determined at the time of selection and is based on a combination of factors as outlined in the Collective Agreement) Hours of work: 75 hours biweekly, Monday to Friday

• Application Deadline: July 7, 2024

• EPCOR Employees: please ensure that you are using your "@epcor.com" email address.

• Learn more about Working at EPCOR! Follow us on LinkedIn, Twitter, Glassdoor or Facebook!

• #LI-TA9

• Please note the following information: A requirement of working for EPCOR is that you are at least 18 years of age, successfully attained a high school diploma (GED, or equivalent level of secondary education) and legally entitled to work in Canada. (A copy of a valid work permit may be required.) If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks is required. Some EPCOR positions require an enhanced level of background assessment, which is dictated by law. These positions require advanced criminal record checks that must also be conducted from time to time after commencement of employment. A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion. To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions. Clearance on pre-placement medical and drug and alcohol testing may be required.

For more information, visit EPCOR for Senior Analyst, Process and Analysis