



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

## Hotel Front Desk Clerk (NOC 64314)

<b>Job ID</b>	<b>TB-TZ-IM-02-35-47</b>
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=TB-TZ-IM-02-35-47">https://careers.indigenous.link/viewjob?jobname=TB-TZ-IM-02-35-47</a>
<b>Company</b>	Best Western Plus The Inn at St. Albert
<b>Location</b>	St Albert, Alberta
<b>Date Posted</b>	From: 2024-03-19 To: 2024-09-15
<b>Job</b>	Type: Full-time Category: Accommodations
<b>Job Salary</b>	\$17.00 per hour, 40.00 hours per week
<b>Languages</b>	English

### Description

Register arriving guests and assign rooms, Take, cancel and change room reservations, Provide general information about points of interest in the area, Balance cash and complete balance sheets, cash reports and related forms, Clerical duties (i.e. faxing, filing, photocopying), Perform light housekeeping and cleaning duties, Answer telephone and relay telephone calls and messages, Provide information on hotel facilities and services, Process guests' departures, calculate charges and receive payments, Provide customer service

### Experience

Experience an asset

### Education Requirements

No degree, certificate or diploma

### Other

Benefits: Dental plan

### How to Apply

By Email:

[agm@bestwesternstalbert.com](mailto:agm@bestwesternstalbert.com)

By Mail:

460 St. Albert Trail South

St. Albert, AB T8N 5J9

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/06/30

## Hotel Front Desk Clerk (NOC 64314)

<b>Job ID</b>	<b>NCW001133</b>
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=NCW001133">http://NewCanadianWorker.ca/viewjob?jobname=NCW001133</a>
<b>Company</b>	Best Western Plus The Inn at St. Albert
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/06/30

## Hotel Front Desk Clerk (NOC 64314)

<b>Job ID</b>	ILLNVXVQ20835	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=ILLNVXVQ20835">http://NoExperienceNeeded.ca/viewjob?jobname=ILLNVXVQ20835</a>	
<b>Company</b>	Best Western Plus The Inn at St. Albert	
<b>Location</b>	St Albert, Alberta	
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