



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

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Loan Administration Technician

Job ID	FCC-EN-R-1006913
Web Address	https://careers.indigenous.link/viewjob?jobname=FCC-EN-R-1006913
Company	Farm Credit Canada
Location	Edmonton, Alberta
Date Posted	From: 2025-01-07 To: 2025-01-14
Job	Type: Full-time Category: Finance
Languages	Language(s) Required: English

Description

Closing Date (MM/DD/YYYY): 01/14/2025 Worker Type: Permanent Language(s) Required: English Salary Range (plus eligible to receive a performance based incentive, applicable to position) : \$52,879 - \$71,543 Sharp administrative skills needed

Work with the team responsible for loan administration, and collaborate with internal partners and third-party representatives to ensure accurate, timely records are maintained What you'll do:

- Process transactions including collateral validation, security amendments, exchanges and releases
- Maintain several databases for loan administration
- Investigate guarantees and security requests
- Analyze and verify documentation
- Build relationships with internal and external contacts

What we're looking for:

- Strong communicator
- Relationship-builder with a team-based approach
- Organized and detailed multi-tasker who can make decisions and resolve issues while respecting tight deadlines

What you'll need:

- A diploma or certificate in administration, specialized studies and at least one year of work experience; or two years of experience in a related field (or an equivalent combination of education and experience)
- General understanding of mortgages, security and related legislation
- Advanced knowledge of loan and security registration systems

How to Apply

Click "Apply Now"