



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

Customer Service Agent (NOC 64409)

Job ID	F6-2E-F9-1B-92-0B	
Web Address	https://careers.indigenous.link/viewjob?jobname=F6-2E-F9-1B-92-0B	
Company	Total Construction Solutions Inc	
Location	Sherwood Park, Alberta	
Date Posted	From: 2024-04-01	To: 2024-09-28
Job	Type: Full-time	Category: Service Sector
Job Start Date	As soon as possible	
Job Salary	\$23.18 / Hour For 35 Hours / Week	
Languages	English	

Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

Tasks

Address customers' complaints or concerns, Answer inquiries and provide information to customers, Arrange for billing for services, Arrange for refunds and credits, Explain the type and cost of services offered, Issue receipts and other forms, Maintain records and statistics, Order office supplies and maintain inventory, Perform general office duties, Receive and log complaints, Receive payments

Experience

Experience an asset

Education Requirements

Secondary (high) school graduation certificate

Other

Business & Job Location: 206 Pembina Road, Sherwood Park, AB T8H 0L8

How to Apply

By email

totalconstructionsolutionsinc@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/06/30

Customer Service Agent (NOC 64409)

Job ID	72389A20874AB	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=72389A20874AB	
Company	Total Construction Solutions Inc	
Location	Sherwood Park, Alberta	
Date Posted	From: 2024-04-01	To: 2024-09-28
Job	Type: Full-time	Category: Service Sector
Job Start Date	As soon as possible	
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totalconstructionsolutionsinc@gmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/06/30

Customer Service Agent (NOC 64409)

Job ID	3FBF667403E02	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=3FBF667403E02	
Company	Total Construction Solutions Inc	
Location	Sherwood Park, Alberta	
Date Posted	From: 2024-04-01	To: 2024-09-28
Job	Type: Full-time	Category: Service Sector
Job Start Date	As soon as possible	
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