



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

Front Desk Hotel Clerk

Job ID	F2-D6-5F-12-2B-23	
Web Address	https://careers.indigenous.link/viewjob?jobname=F2-D6-5F-12-2B-23	
Company	Four Winds Motel Inc.	
Location	Longlac, Ontario	
Date Posted	From: 2024-02-01	To: 2024-07-30
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$17.00 Hourly / 35 Hours Per Week	
Languages	English	

Description

100 Keewatin Ave
Longlac, ON
P0T 2A0
Permanent employment
Full time
1 vacancy

Experience

Will train

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

- Register arriving guests and assign rooms
- Process group arrivals and departures
- Take, cancel and change room reservations
- Provide information on hotel facilities and services
- Investigate and resolve complaints and claims
- Process guests' departures, calculate charges and receive payments
- Maintain an inventory of vacancies, reservations and room assignments
- Follow emergency and safety procedures
- Clerical duties (i.e. faxing, filing, photocopying)
- Answer telephone and relay telephone calls and messages
- Handle wake-up calls
- Provide customer service

Work Environment

Hotel, motel, resort

Other

Employment groups:

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups: Indigenous people, Newcomers to Canada, Mature workers

Who can apply to this job

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

How to Apply

By email:

- bestcarehire@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/06/30

Front Desk Hotel Clerk

Job ID	9C956EAF8E22A	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=9C956EAF8E22A	
Company	Four Winds Motel Inc.	
Location	Longlac, Ontario	
Date Posted	From: 2024-02-01	To: 2024-07-30
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/06/30

Front Desk Hotel Clerk

Job ID	2BF945F3C4AB3	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=2BF945F3C4AB3	
Company	Four Winds Motel Inc.	
Location	Longlac, Ontario	
Date Posted	From: 2024-02-01	To: 2024-07-30
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$17.00 Hourly / 35 Hours Per Week	
Languages	English	

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P0T 2A0
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