



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

## Inventory Control Clerk (NOC 14403)

<b>Job ID</b>	<b>EB-FA-C9-21-48-A6</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=EB-FA-C9-21-48-A6">https://careers.indigenous.link/viewjob?jobname=EB-FA-C9-21-48-A6</a>	
<b>Company</b>	Liam Construction Fort McMurray Ltd	
<b>Location</b>	Fort McMurray, Alberta	
<b>Date Posted</b>	From: 2024-03-01	To: 2024-08-28
<b>Job</b>	Type: Full-time	Category: Supply Chain and Purchasing
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$24.00 / Hour For 35 Hours / Week	
<b>Languages</b>	English	

### Description

Vacancy: 1

Terms of employment: Permanent, Full time, Day

Responsibilities

Tasks

Perform routine clerical duties

Obtain price quotations from catalogues and suppliers

Prepare and maintain purchasing files, reports and records

Prepare purchase orders

Resolve delivery and other problems with suppliers

Review requisition orders for accuracy

Compile inventory reports

Prepare inventory costs, retail pricing and profit reports

Prepare requisition orders to replenish stock

Reconcile physical inventories with computer counts

Record the quantity, type and value of stock on hand using computerized or manual inventory system

Work conditions and physical capabilities

Fast-paced environment, Attention to detail

### Experience

Experience an asset

### Education Requirements

Secondary (high) school graduation certificate

### Other

Business and Job location: 17-10217 Centennial Dr. Fort McMurray, AB T9H 3K7

### How to Apply

By email

[propertiesliam@gmail.com](mailto:propertiesliam@gmail.com)

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/06/30

## Inventory Control Clerk (NOC 14403)

<b>Job ID</b>	<b>3A0B0F63D2FCD</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=3A0B0F63D2FCD">http://NewCanadianWorker.ca/viewjob?jobname=3A0B0F63D2FCD</a>	
<b>Company</b>	Liam Construction Fort McMurray Ltd	
<b>Location</b>	Fort McMurray, Alberta	
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/06/30

## Inventory Control Clerk (NOC 14403)

<b>Job ID</b>	<b>57A81396A16A5</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=57A81396A16A5">http://NoExperienceNeeded.ca/viewjob?jobname=57A81396A16A5</a>	
<b>Company</b>	Liam Construction Fort McMurray Ltd	
<b>Location</b>	Fort McMurray, Alberta	
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