



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/07/03

Bookkeeper (NOC 12200)

Job ID	C1-D3-DD-E8-43-D9
Web Address	https://careers.indigenous.link/viewjob?jobname=C1-D3-DD-E8-43-D9
Company	Do All Building Maintenance Ltd.
Location	Grande Prairie, Alberta
Date Posted	From: 2024-05-06 To: 2024-11-02
Job	Type: Full-time Category: Finance
Job Start Date	As soon as possible
Job Salary	\$26.92/ Hour (35 Hours Per Week)
Languages	English

Description

Vacancy: 1

Terms of employment: Permanent, Full, time , day

Tasks:

Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Post journal entries and reconcile accounts, prepare trial balance of books, maintain general ledgers and prepare financial statements, Calculate and prepare cheques for payrolls and for utility, tax and other bills, Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents, Prepare tax returns and perform other personal bookkeeping services, Prepare other statistical, financial and accounting reports.

Experience

1 years to less than 2 years

Education Requirements

Secondary (high) school graduation certificate

Other

Business address: 10001 97 Avenue, Grand Prairie, AB, T8V0N3

How to Apply

By email:

maintenancebuilding144@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/07/03

Bookkeeper (NOC 12200)

Job ID	F7BA1B5638E2B	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=F7BA1B5638E2B	
Company	Do All Building Maintenance Ltd.	
Location	Grande Prairie, Alberta	
Date Posted	From: 2024-05-06	To: 2024-11-02
Job	Type: Full-time	Category: Finance
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By email:

maintenancebuilding144@gmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/07/03

Bookkeeper (NOC 12200)

Job ID	8A69BE8D531B3	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=8A69BE8D531B3	
Company	Do All Building Maintenance Ltd.	
Location	Grande Prairie, Alberta	
Date Posted	From: 2024-05-06	To: 2024-11-02
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$26.92/ Hour (35 Hours Per Week)	
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Education Requirements

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Other

Business address: 10001 97 Avenue, Grand Prairie, AB, T8V0N3

How to Apply

By email:

maintenancebuilding144@gmail.com

Job Board Posting



APathForAll.com
Refugees & Asylum Seekers...

Date Printed: 2024/07/03

Bookkeeper (NOC 12200)

Job ID	09CA71FA6B	
Web Address	https://apathforall.com/viewjob?jobname=09CA71FA6B	
Company	Do All Building Maintenance Ltd.	
Location	Grande Prairie, Alberta	
Date Posted	From: 2024-05-06	To: 2024-11-02
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$26.92/ Hour (35 Hours Per Week)	
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