



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/07/01

Spa Receptionist

Job ID	C0-68-36-B3-A8-CA
Web Address	https://careers.indigenous.link/viewjob?jobname=C0-68-36-B3-A8-CA
Company	Swan Spa Massage
Location	Vancouver, British Columbia
Date Posted	From: 2024-05-15 To: 2024-11-11
Job	Type: Full-time Category: Office
Job Start Date	As soon as possible
Job Salary	\$21.00 Hourly / 40 Hours Per Week
Languages	English

Description

860 W. Cordova St
Vancouver, BC
V6C 3N8
Permanent employment
Full time
1 vacancy

Experience

Will train

Education Requirements

Will train

Essential Skills

- Greet people and direct them to contacts or service areas
- Provide basic information to clients and the public
- Obtain and process information required to provide customer service
- Order office supplies
- Record and relay information
- Schedule and confirm appointments
- Send invoices
- Maintain work records and logs
- Receive and issue payments
- Perform clerical duties, such as filing and sorting and distributing mail
- Answer telephone and relay telephone calls and messages
- Provide directory assistance
- Perform data entry
- Provide customer service

Other

Employment groups:

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

- Support for newcomers and refugees
- Support for Indigenous people

Who can apply to this job

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

How to Apply

By email

swanspahire@yahoo.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/07/01

Spa Receptionist

Job ID	C065E501C92A0	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=C065E501C92A0	
Company	Swan Spa Massage	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-05-15	To: 2024-11-11
Job	Type: Full-time	Category: Office
Job Start Date	As soon as possible	
Job Salary	\$21.00 Hourly / 40 Hours Per Week	
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/07/01

Spa Receptionist

Job ID	162D31EF72AE8	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=162D31EF72AE8	
Company	Swan Spa Massage	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-05-15	To: 2024-11-11
Job	Type: Full-time	Category: Office
Job Start Date	As soon as possible	
Job Salary	\$21.00 Hourly / 40 Hours Per Week	
Languages	English	

Description

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Full time
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