



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

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Senior Associate, Portfolio Operations (12 Month Contract)(Hiring For 2 Positions)

Job ID	B6-09-61-AC-E2-EA	
Web Address	https://careers.indigenous.link/viewjob?jobname=B6-09-61-AC-E2-EA	
Company	Ontario Teachers' Pension Plan	
Location	Toronto, Ontario	
Date Posted	From: 2025-05-21	To: 2025-07-20
Job	Type: Full-time	Category: Finance
Languages	See Job Post For Language Requirements	

Description

We are hiring for (2) Positions on a Fixed-Term basis of 12 months each

The opportunity

Portfolio Operations - Public Securities (POPS) is responsible for managing the post-settlement lifecycle and investment related data for publicly traded securities. The Senior Associate supports the team in their day-to-day activities, delivery of projects / initiatives and the ongoing transformation of our processes.

Who you'll work with

The Sr Associate, Portfolio Operations rolls up under the Public Securities Operations team, within the Finance Operations department and the broader Finance Division. Finance Operations is comprised of Global Markets & Data Operations, Private Asset Operations and Public Securities Operations.

What you'll do

- * Responsible for accuracy and reasonability of downstream data used in portfolio management, accounting, performance, risk and compliance of publicly traded securities.
- * Oversee that the daily operations are delivered in accordance with key financial controls and key operating controls and support team on resolving complex issues impacting portfolio P&L, positioning, risk reporting or financial reporting
- * In partnership with stakeholders develop, maintain, and implement process changes that deliver greater value to our stakeholders and the organization.
- * Support the execution of key projects by researching requirements, analyzing alternative solutions, while assessing impacts to operational risks and processes, to provide recommended course of action.
- * Ensure operational implications of new strategies and improvements in execution impacting systems and reporting are appropriately addressed.
- * Measure and lead key relationships with Portfolio Managers, Risk, Tax, Legal, Financial Reporting, Prime Brokers/Custodians, FCMs, Counterparties, External Managers and vendors through the use of key performance indicators and metrics.

- * Ensure adequate and timely responses to inquiries from partners.

What you'll need

- * Relevant university degree
- * Professional designation CPA CA, CGA, CMA or CFA preferred
- * Significant experience (6-8 years) within Middle Office, Product Control or Investment Operations
- * Knowledge of public markets and securities
- * Possesses the ability to be a key driver in identifying and implementing change
- * Excellent interpersonal skills are required as this position takes care of both internal and external contacts
- * Ability to work with Portfolio Managers and other internal partners and balance governance and service role
- * Extensive experience facilitating, coordinating, and consulting across teams with a successful track record of delivering initiatives and improvements.
- * Experience working with senior leadership in complex structures; ability to facilitate team-based decisions-making processes

#LI-PA, #LI-Hybrid

What we're offering

- * Competitive compensation
- * Numerous opportunities for professional growth and development
- * A flexible/hybrid work environment combining in office collaboration and remote working
- * Our Flexible Travel Program gives you the option to work abroad in another region/country for up to a month each year
- * Employee discount programs including Edvantage and Perkopolis

At Ontario Teachers', diversity is one of our core strengths. We take pride in ensuring that the people we hire and the culture we create, reflect and embrace diversity of thought, background and experience. Through our Diversity, Equity and Inclusion strategy and our Employee Resource Groups (ERGs), we celebrate diversity and foster inclusion through events for colleagues to connect for professional development, networking & mentoring. We are building an inclusive and equitable workplace where our talent is respected, accepted and empowered to be themselves. To learn more about our commitment to Diversity, Equity and Inclusion, check out Life at Teachers' (<https://www.otpp.com/en-ca/careers/life-at-teachers/diversity-equity-and-inclusion/>).

How to Apply

Click Apply Now!

Are you ready to pursue new challenges and take your career to the next level Apply today! You may be invited to complete a pre-recorded digital interview as part of your application.

Accommodations are available upon request (peopleandculture@otpp.com) for candidates with a disability taking part in the recruitment process and once hired.

Candidates must be legally entitled to work in the country where this role is located.

The privacy of your personal information is important to us. Please visit our Privacy Centre (<https://www.otpp.com/en-ca/privacy/>) to learn how we handle your personal information.