



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

Hotel Front Desk Clerk

Job ID	B4-88-AC-93-72-7D
Web Address	https://careers.indigenous.link/viewjob?jobname=B4-88-AC-93-72-7D
Company	Elkford Motor Inn
Location	Elkford, British Columbia
Date Posted	From: 2024-04-26 To: 2024-10-23
Job	Type: Full-time Category: Accommodations
Job Start Date	As soon as possible
Job Salary	\$16.75 to 20.00/hr to be negotiated depending on work experiences.
Languages	English

Description

We currently have an exciting opportunity for you to bring your skills, knowledge, and expertise as a dedicated Clerk, Hotel Front Desk. Come to join us.

Your duties and responsibilities will include the following:

- Register arriving guests and assign rooms
- Take, cancel and change room reservations
- Provide information on hotel facilities and services
- Provide general information about points of interest in the area
- Process guests' departures, calculate charges and receive payments
- Maintain an inventory of vacancies, reservations and room assignments
- Answer telephone and relay telephone calls and messages
- Provide customer service
- Handle wake-up calls
- Assist clients/guests with special needs

Requirements:

- Possesses and able to carry out work with the following characteristics: Organized, Effective interpersonal skills, Client focus, Excellent oral communication, Team player, Flexibility, Reliability, Dependability

Experience

Experience is an asset

Education Requirements

Completion of Secondary School

Other

Work Location:

808 Michel Road Elkford, British Columbia V0B 1H0

How to Apply

Please send your resume to:

elkfordinn@outlook.com

**Only qualified candidate may be contacted.

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/06/30

Hotel Front Desk Clerk

Job ID	71E91987BCE9A
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=71E91987BCE9A
Company	Elkford Motor Inn
Location	Elkford, British Columbia
Date Posted	From: 2024-04-26 To: 2024-10-23
Job	Type: Full-time Category: Accommodations
Job Start Date	As soon as possible
Job Salary	\$16.75 to 20.00/hr to be negotiated depending on work experiences.
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/06/30

Hotel Front Desk Clerk

Job ID	4FFD02DDAAAB1	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=4FFD02DDAAAB1	
Company	Elkford Motor Inn	
Location	Elkford, British Columbia	
Date Posted	From: 2024-04-26	To: 2024-10-23
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$16.75 to 20.00/hr to be negotiated depending on work experiences.	
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