



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/06/30

Human Resources Specialist

Job ID	A6-0D-42-B4-53-FF	
Web Address	https://careers.indigenous.link/viewjob?jobname=A6-0D-42-B4-53-FF	
Company	Odoe Cafe	
Location	Oakville, Ontario	
Date Posted	From: 2024-05-25	To: 2024-11-21
Job	Type: Full-time	Category: Human Resources
Job Start Date	As soon as possible	
Job Salary	\$37.00 Per Hour	
Languages	English	

Description

Tasks:

Administer staff consultation and grievance procedures
Coordinate the activities of the HR department in order to ensure they meet the organization's goals
Plan, develop, implement and evaluate human resources policies and programs
Advise managers and employees on the interpretation of human resources policies, benefit programs and collective agreements
Establish and implement policies and procedures
Plan, develop and implement recruitment strategies
Research and prepare occupational classifications, job descriptions and salary scales
Administer benefit employment equity and other human resources programs
Manage contracts
Co-ordinate employee performance and appraisal programs
Manage training and development strategies
Oversee the analysis of employee data and information
Research employee benefits and health and safety practices and recommend changes
Advise senior management
Respond to employee questions and complaints
Hire, train and supervise staff
Oversee payroll administration
Recruit and hire staff
Coaching
Conduct performance reviews
Evaluate work environments, programs and procedures to control, eliminate, and prevent disease or injury
Area of specialization
Conciliation and mediation
Employment equity
Human resources
Job analysis and evaluation
Compensation and benefits
Training and professional development
Wage analysis
Computer and technology knowledge
Human resources software
MS Excel
MS Outlook

MS PowerPoint
MS Windows
MS Word
Project management software
Work conditions and physical capabilities
Ability to work independently
Fast-paced environment
Work under pressure
Tight deadlines
Attention to detail
Large workload
Personal suitability
Excellent oral communication
Excellent written communication
Organized
Team player
Efficient interpersonal skills
Reliability
Values and ethics
Ability to multitask
Accountability

Experience

5 years or more

Education Requirements

Bachelor's degree

Weight Handling

25 lbs

How to Apply

Please send your resume via email with the Job position in the subject line to:
inkoopservices@gmail.com

Job Board Posting

Date Printed: 2024/06/30

Human Resources Specialist

Job ID	EC0F7F8F99902	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=EC0F7F8F99902	
Company	Odoe Cafe	
Location	Oakville, Ontario	
Date Posted	From: 2024-05-25	To: 2024-11-21
Job	Type: Full-time	Category: Human Resources
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/06/30

Human Resources Specialist

Job ID	D6C3169DF7B0E	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=D6C3169DF7B0E	
Company	Odoo Cafe	
Location	Oakville, Ontario	
Date Posted	From: 2024-05-25	To: 2024-11-21
Job	Type: Full-time	Category: Human Resources
Job Start Date	As soon as possible	
Job Salary	\$37.00 Per Hour	
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Job Board Posting



APathForAll.com
Refugees & Asylum Seekers...

Date Printed: 2024/06/30

Human Resources Specialist

Job ID	D5C47C296F	
Web Address	https://apathforall.com/viewjob?jobname=D5C47C296F	
Company	Odoo Cafe	
Location	Oakville, Ontario	
Date Posted	From: 2024-05-25	To: 2024-11-21
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