



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/19

## Education And Employment Case Manager

<b>Job ID</b>	<b>A4-CF-97-BF-B2-E1</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=A4-CF-97-BF-B2-E1">https://careers.indigenous.link/viewjob?jobname=A4-CF-97-BF-B2-E1</a>	
<b>Company</b>	Native Child And Family Services Of Toronto	
<b>Location</b>	Toronto, Ontario	
<b>Date Posted</b>	From: 2021-07-26	To: 2021-08-09
<b>Job</b>	Type: Full-time	Category: Education
<b>Job Salary</b>	Hourly Range: \$22.00 â€" \$35.87	
<b>Languages</b>	English	

### Description

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

Classification: Contract Fulltime (1 year)

Hours: 35 hrs/wk.

Hourly Range: \$22.00 â€" \$35.87

Location: 655 Bloor Street West

NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nation, Metis and Inuit applicants to apply and please self-identify in their cover letter.

#### Position Summary

Under the direction of the Supervisor, Youth Programming, the Education and Employment Case Manager will:

- â€¢ Provide fair, respectful and culturally relevant service to Aboriginal children and families, consistent with the mission, vision, and values of Native Child and Family Services of Toronto.

- â€¢ Organize and assist Centennial Collegeâ€™s Continuing Education program in implementing a 12 week certificate course to Aboriginal female youth.

- â€¢ Liaise with Centennial College and other internal/external agencies regarding the preparation and implementation of the certified course.

- â€¢ Prepare, coordinate, implement, and evaluate the program.

- â€¢ Liaise with professors around areas of support, program planning, and program evaluation.

- â€¢ Recruit, monitor, and provide referrals and other wrap around supports as necessary to support participants.

- â€¢ Provide Individualized case management support to youth attending the Aboriginal Youth Education and Employment Skills Building Program.

- â€¢ Advocate on behalf of youth to ensure all rights and entitlements are secured.

- â€¢ Monitor and evaluate progress on a monthly basis as well as a final group progress report.

- â€¢ Develop and maintain case files and submit reports as required.

- â€¢ Provide support and guidance around course material and homework.

- â€¢ Provide lifestyle guidance, cultural enrichment and employment preparation.

- â€¢ Support the development of essential skills such as communication, problem solving and team work.

- â€¢ Support participants in obtaining jobs upon completion of the program.

- â€¢ Foster leadership in youth and build a solid foundation of emotional support.

#### What we are looking for

- â€¢ CYC/CYW Diploma along with at least 1 year related experience, or alternatively, an equivalent combination of relevant education in a related field and experience working with Aboriginal youth will be considered.

- â€¢ Pass a vulnerable Sector police record check.

- â€¢ Literate in Aboriginal culture(s) and understanding of key cultural values. Knowledge and understanding of the Aboriginal historic context.

- â€¢ Knowledge of and sensitivity to the life experiences and needs of the youth community, combined with previous community development experience.

- â€¢ Knowledge of social risk factors in relation to the Urban Aboriginal community.

- â€¢ Knowledge and skills in the design, development, delivery and evaluation of group programs/workshops.

- â€¢ Excellent organizational skills and computer skills.

- â€¢ Excellent oral/verbal/written communication skills.

- â€¢ Familiarity with community resources or equivalent based on training and experience.

- â€¢ Flexibility to be able to work evenings and weekends.

- â€¢ High level of initiative and autonomy, professionalism and respect for confidentiality.

- â€¢ Demonstrated understanding, and commitment to, integrating the Native Child and Family Services of Toronto Mission and values in to practice, service and relationships.

- â€¢ Demonstrated understanding of workplace Health and Safety practices and understanding of an employeeâ€™s responsibility under current legislation.

- â€¢ Ability to work effectively with all levels of staff, to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and build strong internal relationships

**How to Apply**

Click Apply Now!

If you are interested in this job opportunity, please apply by clicking on link provided on or before August 4, 2021

We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.

We thank you for your interest, however, only those applicants selected for an interview will be contacted