



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

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Accounting Technician

Job ID	9F-A9-5A-F9-44-FC
Web Address	https://careers.indigenous.link/viewjob?jobname=9F-A9-5A-F9-44-FC
Company	Univerus Software Inc
Location	Peterborough, Ontario
Date Posted	From: 2024-05-13 To: 2024-11-09
Job	Type: Full-time Category: Finance
Job Start Date	As soon as possible
Job Salary	\$25.75 to \$30.00 hourly (To be negotiated) / 35 to 40 hours per Week
Languages	English

Description

Terms of employment: Permanent employment, Full time
Benefits: Health benefits, Financial benefits, Other benefits
Vacancies: 1 vacancy
Transportation/travel information
Public transportation is available
Work conditions and physical capabilities
Ability to work independently
Attention to detail
Tight deadlines
Personal suitability
Accurate
Dependability
Judgement
Organized
Team player
Time management

Experience

1 year to less than 2 years

Education Requirements

Bachelor's degree or equivalent experience

Essential Skills

Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
Maintain general ledgers and financial statements
Post journal entries
Prepare other statistical, financial and accounting reports
Reconcile accounts
Experience and specialization
Computer and technology knowledge
Accounting software
MS Excel
MS Outlook
MS Word
MS Office
Spreadsheet

Xero

Area of specialization

Accounting

Work Environment

Urban area

Other

Benefits

Health benefits

Dental plan

Disability benefits

Health care plan

Paramedical services coverage

Vision care benefits

Financial benefits

Life insurance

Registered Retirement Savings Plan (RRSP)

Other benefits

Free parking available

Paid time off (volunteering or personal days)

Who can apply to this job

Only apply to this job if:

You are a Canadian citizen, a permanent or a temporary resident of Canada.

You have a valid Canadian work permit.

If you are not authorized to work in Canada, do not apply. The employer will not respond to your application.

How to Apply

Please send detailed resume: univerusrecruitment@gmail.com

How-to-apply instructions

Here is what you must include in your application:

Cover letter