



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## CLINICAL RESEARCH COORD (I)

<b>Job ID</b>	<b>63384-4889</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=63384-4889">https://careers.indigenous.link/viewjob?jobname=63384-4889</a>	
<b>Company</b>	McMaster University	
<b>Location</b>	Hamilton, ON	
<b>Date Posted</b>	From: 2024-06-28	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Education

### Description

Should the successful applicant be a Unifor Unit 1 bargaining unit member, who meets the eligibility conditions of Article 19.02 of the Unifor Unit 1 Collective Agreement, then the Limited Term Assignment will be defined as a Career Growth Opportunity in accordance with Article 19 of the Unifor Local 5555 Unit 1 Collective Agreement. JD/TJD # JD00570

Pay Grade: 8

Title: Clinical Research Coordinator (I)

Unit/Project Description: For Department use only. The Department of Pediatrics at McMaster University and McMaster Children's Hospital is home to over 200 pediatricians, scientists, teachers, and trainees whose collective mission is to improve the wellbeing of children and their families – both locally, and around the world. We are proud to represent faculty who hold Canada Research Chairs, are members of the Order of Canada and are national award-winning teachers. Our members leverage their voices as child health leaders to support our communities and advocate for change so that all children, regardless of health status, can experience a fulfilling life. Our administrators are valued team members and are critical to the success and impact of our work. Our Vision: A brighter path for every child and their family Our Mission: Together, we lead to advance child and youth health. We are committed to patient-centred care, research, education, learning, and advocacy. We strive for diverse representation, inclusive participation, equitable opportunities, and we address structural barriers to improve healthcare outcomes. Our innovative work achieves global impact and enhances the well-being of all children and their families. We support the welfare of our team members and engage with respect and accountability. Values: We value compassion, collaboration, excellence, and innovation. We recognize it is our responsibility to create environments where all people feel safe and supported. We invite you to find out more about us by visiting our website: <https://healthsci.mcmaster.ca/pediatrics> The Clinical Research Coordinator will participate in developing the study protocol and REB application; oversee quality assurance processes for POCT (Point of Care Testing); approach eligible participants for study enrollment and consent; oversee the POCT process and document the results; design and maintain the REDCap databases; and oversee collection, entry, verification, management, analysis, and reporting of data. The CRC will also be involved in knowledge mobilization efforts, including working with partner organizations (e.g. YWCA), disseminating results, offering and coordinating POCT workshops, and documenting the impact of knowledge mobilization activities.

Job Summary: Responsible for implementing, monitoring, refining, analyzing, coordinating, and reporting on several clinical research projects. Acts as a resource for the development of protocols, study documents, operations of study management, and management techniques.

Purpose and Key Functions:

- Apply specialized knowledge and scientific principles to review, critically appraise and interpret published literature.
- Write sections of scientific papers, funding proposals, and abstracts.
- Coordinate the activities of research staff and resources to ensure that the project progresses in accordance with predetermined timelines.
- Develop estimates of time and resources for research projects.
- Oversee the collection, entry, verification, management, analysis, and reporting of data.
- Use statistical software to analyze data and interpret results.
- Design and maintain databases, data collection forms, error checking methods and related programs for efficient

collection, analysis, and reporting.

- Troubleshoot moderately complex computer problems.
- Write data management and operations documentation for projects.
- Liaise between the clinic centre and remote clinic sites and personnel.
- Conduct structured patient interviews.
- Ensure that the relevant research methodology is applied and all research material is handled in accordance with established protocols, policies, and procedures.
- Participate in the development of promotional strategies and related materials to encourage participation and support for research projects.
- Consult on protocol development, student organization, and data management activities.
- Develop presentations and present information and training sessions to project personnel and project patients.
- Present at meetings, seminars, and conferences.
- Keep project participants informed of project progress through regular reports and newsletters.
- Implement and maintain research project budgets. Create financial projections and make adjustments to research project budgets throughout the fiscal year.
- Exercise appropriate controls, monitor, and reconcile accounts.
- Conduct literature searches.

**Supervision:** Provide lead hand supervision and is responsible for the quality and quantity of work of others. Ongoing responsibility for supervising up to 9 casual employees at any one time. Provide orientation and show procedures to others.

**Requirements:** Bachelor's degree in a relevant field of study. Requires 4 years of relevant experience.

**Additional Information:** We value experience working with people affected by poverty, mental health issues, substance use and/or pregnant people. While all qualified candidates are invited to apply, we particularly welcome applications from women, persons with disabilities, First Nations, Metis and Inuit peoples, members of racialized communities, and 2SLGBTQIA+ persons.

For more information, visit McMaster University for CLINICAL RESEARCH COORD (I)