

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

Date Printed: 2024/08/01



## **Bookkeeper (NOC 12200)**

Job ID 61-89-BA-D8-69-B0

Web Address https://careers.indigenous.link/viewjob?jobname=61-89-BA-D8-69-B0

Company Polyphase Engineered Controls (1977) Ltd O/a Polyphase Engineered Controls

**Location** Edmonton, Alberta

Date PostedFrom: 2024-07-05To: 2025-01-01JobType: Full-timeCategory: Finance

Job Start Date As soon as possible

**Job Salary** \$28.85 / Hour For 32 Hours / Week

**Languages** English

## **Description**

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

**Business Equipment and Computer Applications** 

MS Excel, MS Word

**Tasks** 

Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate fixed assets and depreciation, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

#### **Experience**

2 years to less than 3 years

### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

Business and Job location: 3555 93 St NW Edmonton, AB T6E 6N6

## **How to Apply**

By email

Date Printed: 2024/08/01



## **Bookkeeper (NOC 12200)**

Job ID 3701BE1A36DAE

Web Address http://NewCanadianWorker.ca/viewjob?jobname=3701BE1A36DAE

Company Polyphase Engineered Controls (1977) Ltd O/a Polyphase Engineered Controls

**Location** Edmonton, Alberta

Date PostedFrom: 2024-07-05To: 2025-01-01JobType: Full-timeCategory: Finance

**Job Start Date** As soon as possible

**Job Salary** \$28.85 / Hour For 32 Hours / Week

**Languages** English

## Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

**Business Equipment and Computer Applications** 

MS Excel, MS Word

Tasks

Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate fixed assets and depreciation, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

#### **Experience**

2 years to less than 3 years

### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

Business and Job location: 3555 93 St NW Edmonton, AB T6E 6N6

#### **How to Apply**

By email

Date Printed: 2024/08/01

## NoExperienceNeeded.ca your place for a first step or a fresh start

## **Bookkeeper (NOC 12200)**

Job ID 54D8042B85C14

Web Address http://NoExperienceNeeded.ca/viewjob?jobname=54D8042B85C14

Company Polyphase Engineered Controls (1977) Ltd O/a Polyphase Engineered Controls

**Location** Edmonton, Alberta

Date PostedFrom: 2024-07-05To: 2025-01-01JobType: Full-timeCategory: Finance

**Job Start Date** As soon as possible

**Job Salary** \$28.85 / Hour For 32 Hours / Week

**Languages** English

## Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

**Business Equipment and Computer Applications** 

MS Excel, MS Word

Tasks

Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate fixed assets and depreciation, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

#### **Experience**

2 years to less than 3 years

### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

Business and Job location: 3555 93 St NW Edmonton, AB T6E 6N6

## **How to Apply**

By email

Date Printed: 2024/08/01





## **Bookkeeper (NOC 12200)**

Job ID 929ED43EE3

Web Address https://apathforall.com/viewjob?jobname=929ED43EE3

Company Polyphase Engineered Controls (1977) Ltd O/a Polyphase Engineered Controls

**Location** Edmonton, Alberta

Date PostedFrom: 2024-07-05To: 2025-01-01JobType: Full-timeCategory: Finance

**Job Start Date** As soon as possible

**Job Salary** \$28.85 / Hour For 32 Hours / Week

**Languages** English

### **Description**

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

**Business Equipment and Computer Applications** 

MS Excel, MS Word

Tasks

Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate fixed assets and depreciation, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

#### **Experience**

2 years to less than 3 years

### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

Business and Job location: 3555 93 St NW Edmonton, AB T6E 6N6

#### **How to Apply**

By email