



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/07/19

## Customer Service Assistant

<b>Job ID</b>	<b>59-1F-80-34-00-98</b>
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=59-1F-80-34-00-98">https://careers.indigenous.link/viewjob?jobname=59-1F-80-34-00-98</a>
<b>Company</b>	Lubdub Apparel Ltd
<b>Location</b>	Calgary, Alberta
<b>Date Posted</b>	From: 2024-05-01 To: 2024-10-28
<b>Job</b>	Type: Full-time Category: Retail
<b>Job Start Date</b>	As soon as possible
<b>Job Salary</b>	\$20.00 hourly / 30 to 40 hours per Week
<b>Languages</b>	English

### Description

Location: 2023 2nd Ave SE Calgary, AB T2E 6K1

Terms of employment

Permanent employment

Full time

vacancies 2

Overview

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

Work setting

Urban area

Retail/wholesale establishment/distribution centre

Private company, corporation or industry

Responsibilities

Tasks

Answer written and oral inquiries

Address customers' complaints or concerns

Arrange for refunds and credits

Issue receipts and other forms

Maintain records and statistics

Order office supplies and maintain inventory

Perform general office duties

Sell merchandise

Maintain and manage digital database

Answer clients' inquiries and provide information

Consult with clients after sale to provide ongoing support

Experience and specialization

Computer and technology knowledge

Internet

MS Excel

MS Windows

MS Word

Quick Books

Social Media

Spreadsheet  
Electronic mail  
Area of specialization  
Communications  
Technical support  
Additional information  
Security and safety  
Basic security clearance  
Transportation/travel information  
Public transportation is available  
Work conditions and physical capabilities  
Attention to detail  
Fast-paced environment  
Tight deadlines  
Work under pressure  
Repetitive tasks  
Personal suitability  
Efficient interpersonal skills  
Excellent oral communication  
Excellent written communication  
Organized  
Team player  
Initiative  
Ability to multitask  
Dependability  
Quick learner

Who can apply to this job

Only apply to this job if:

You are a Canadian citizen, a permanent or a temporary resident of Canada.

You have a valid Canadian work permit.

If you are not authorized to work in Canada, do not apply. The employer will not respond to your application.

**How to Apply**

By email

maria.alvizurez@hellolubdub.com

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/07/19

## Customer Service Assistant

<b>Job ID</b>	4FB2932DA8CD8	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=4FB2932DA8CD8">http://NewCanadianWorker.ca/viewjob?jobname=4FB2932DA8CD8</a>	
<b>Company</b>	Lubdub Apparel Ltd	
<b>Location</b>	Calgary, Alberta	
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/07/19

## Customer Service Assistant

<b>Job ID</b>	<b>60C14B2458DCF</b>
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=60C14B2458DCF">http://NoExperienceNeeded.ca/viewjob?jobname=60C14B2458DCF</a>
<b>Company</b>	Lubdub Apparel Ltd
<b>Location</b>	Calgary, Alberta
<b>Date Posted</b>	From: 2024-05-01 To: 2024-10-28
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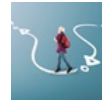
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# Job Board Posting



**APathForAll.com**  
Refugees & Asylum Seekers...

Date Printed: 2024/07/19

## Customer Service Assistant

<b>Job ID</b>	<b>9F8EDE2D92</b>
<b>Web Address</b>	<a href="https://apathforall.com/viewjob?jobname=9F8EDE2D92">https://apathforall.com/viewjob?jobname=9F8EDE2D92</a>
<b>Company</b>	Lubdub Apparel Ltd
<b>Location</b>	Calgary, Alberta
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