



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/07/02

Bookkeeper

Job ID	46-B4-E3-64-99-39	
Web Address	https://careers.indigenous.link/viewjob?jobname=46-B4-E3-64-99-39	
Company	Hta Products Inc.	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-06-03	To: 2024-11-30
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$26.25 hourly / 40 hours per Week	
Languages	English	

Description

Location-1799 Kingsway-Vancouver, BC ,V5N 2S5

Terms of employment-Permanent employment-Full time

Vacancies-1

Overview

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

Work setting

Urban area

Responsibilities

Tasks

Calculate and prepare cheques for payroll

Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

Maintain general ledgers and financial statements

Post journal entries

Prepare other statistical, financial and accounting reports

Prepare tax returns

Prepare trial balance of books

Reconcile accounts

Additional information

Transportation/travel information

Public transportation is available

Work conditions and physical capabilities

Ability to work independently

Fast-paced environment

Work under pressure

Personal suitability

Excellent oral communication

Excellent written communication

Organized

Team player

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a

member of these groups:

Support for newcomers and refugees , Support for youths, Supports for visible minorities

Who can apply to this job

Only apply to this job if:

You are a Canadian citizen, a permanent or a temporary resident of Canada.

You have a valid Canadian work permit.

If you are not authorized to work in Canada, do not apply. The employer will not respond to your application.

How to Apply

By email

sabi@htaproducts.com

Job Board Posting



NewCanadianWorker
A Fresh Start for New Arrivals

Date Printed: 2024/07/02

Bookkeeper

Job ID	496FA005431B7	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=496FA005431B7	
Company	Hta Products Inc.	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-06-03	To: 2024-11-30
Job	Type: Full-time	Category: Finance
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Job Board Posting

Date Printed: 2024/07/02

Bookkeeper

Job ID	9697035F2EC75	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=9697035F2EC75	
Company	Hta Products Inc.	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-06-03	To: 2024-11-30
Job	Type: Full-time	Category: Finance
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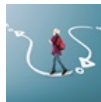
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Job Board Posting



APathForAll.com
Refugees & Asylum Seekers...

Date Printed: 2024/07/02

Bookkeeper

Job ID	42E08E6746	
Web Address	https://apathforall.com/viewjob?jobname=42E08E6746	
Company	Hta Products Inc.	
Location	Vancouver, British Columbia	
Date Posted	From: 2024-06-03	To: 2024-11-30
Job	Type: Full-time	Category: Finance
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