



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/12/07

Senior Policy Analyst

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|--------------------|---|---------------------------------|
| Job ID | 3D-63-91-2D-4A-52 | |
| Web Address | https://careers.indigenous.link/viewjob?jobname=3D-63-91-2D-4A-52 | |
| Company | Metro Vancouver | |
| Location | Burnaby, British Columbia | |
| Date Posted | From: 2024-07-10 | To: 2025-08-15 |
| Job | Type: Full-time | Category: Public Administration |
| Languages | English | |

Description

Department: Legal Services and Indigenous Relations

Employee Group: Teamsters Local 31

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: PG T28 \$3,634.43 - \$4,294.18 bi-weekly

Our Legal Services and Indigenous Relations Department is seeking a Senior Policy Analyst who will provide complex strategic research and policy analysis work related to Indigenous Relations matters in accordance with direction provided by Metro Vancouver management, committee(s), and Board of Directors.

You are: A self-motivated professional who enjoys working in a dynamic team environment. Your commitment to advancing your policy research, communications and relationship-building skills in a public service setting and ability to adapt to ever-changing situations are necessary to be effective and successful in this position.

This role:

- Processes and responds to incoming requests for advice from Metro Vancouver staff involved in construction projects, on such matters as archaeological studies, Indigenous engagement process, and project referral letters to First Nations.
- Develops and makes recommendations on strategies and policy proposals related to Indigenous Relations issues impacting or potentially impacting Metro Vancouver's corporate interests including, but not limited to, plans, processes, and properties; presents and defends policy research, analysis and proposals to senior management.
- Researches, assembles, analyzes and interprets information related to First Nations' interests within the Metro Vancouver region, including monitoring treaty table activities and other Indigenous issues of relevance to the regional district and its member jurisdictions.
- Prepares reports, briefing materials, correspondence, and presentations on a variety of topics related to the work.
- Arranges for discussions with local governments, provincial ministries, and federal departments and other parties to both gather input on, and to share information about, Metro Vancouver policies, plans, and projects.
- Establishes and maintains effective working relationships with staff, consultants, commercial enterprises and associations, municipal and other orders of government as well as non-governmental organizations and First Nations.
- Participates in or chairs committees, task forces, and working groups involving First Nation members and staff, regional and municipal staff, and/or other potentially interested individuals; makes presentations to various internal and external groups; provides technical advice to a superior and/or political committees; provides technical assistance, direction and information to staff; initiates and assists in planning and coordinating special events, such as Community to Community Forums, lunch and learn sessions, and workshops on key topics.
- Keeps abreast of developments that affect First Nations and Metro Vancouver that occur in local governments, Indigenous communities, and at treaty negotiation tables in other jurisdictions, or decisions by other orders of government, including related federal and provincial policies, legislation and court decisions, as well as the decisions of First Nation governments; undertakes or directs major research studies and projects.
- Coordinates the work of consultants engaged in technical and research projects; monitors consulting services and ensures compliance with specifications and addresses related problems; may supervise technical staff in the absence of a superior.
- Performs related work as required.

To be successful, you have:

- University graduation with a degree in public policy and administration, political science, community planning, social and economic geography, archaeology, First Nations studies, communications, or law plus considerable related experience or demonstrated capabilities and skills acquired through considerable related experience within a local government, First Nation, or related context, in policy analysis, public policy development, applied research or negotiations OR a Master's degree in a related discipline plus sound related experience OR an equivalent combination of training and experience.
- Thorough knowledge of provincial, regional and corporate programs, policies, techniques, methods and procedures applicable to current and emerging Indigenous issues and interests in British Columbia.
- Considerable knowledge of the six-stage BC Treaty Process and related local government interests, such as land selection, utility services, water resources, governance, and fiscal and economic issues.
- Considerable knowledge of researching, evaluating and analyzing information related to the issues under review.
- Considerable knowledge of sources of data and current literature, trends, and developments in fields related to the work.
- Considerable knowledge of the methods, principles and practices of operating computer and peripheral equipment and software applications related to the work.
- Ability to collect, analyze and interpret statistical, technical and narrative data and to prepare clear and concise studies, reports and correspondence.
- Ability to interpret and apply corporate and/or departmental objectives, rules, and regulations, to formulate strategies and prepare recommendations

regarding policy alternatives to First Nations issues, Indigenous interests, and related matters.

- Ability to communicate effectively, orally and in writing, and to make presentations; this includes briefing materials and Committee/Board reports on politically-sensitive issues compiled in a timely manner.
- Sensitive to cross-cultural context and able to use sound judgement and diplomacy in high-stress/conflict situations.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts.
- Ability to direct and/or coordinate the work of consultants engaged in technical and research projects.
- Established relationships with First Nations whose communities are located within the Metro Vancouver region, would be considered an asset.
- Driver's Licence for the Province of British Columbia.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancover.org for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by July 31, 2024.

How to Apply

Click "Apply Now" to go to our Careers page where you can submit your application by August 15, 2024.