



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/12/07

## Senior Policy Analyst (Bilingual)

<b>Job ID</b>	<b>382797-1-6005</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=382797-1-6005">https://careers.indigenous.link/viewjob?jobname=382797-1-6005</a>	
<b>Company</b>	Toronto Metropolitan University	
<b>Location</b>	Toronto, ON	
<b>Date Posted</b>	From: 2024-07-29	To: 2050-01-01
<b>Job</b>	Type: Part-time	Category: Education

### Description

#### About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University (TMU) is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. TMU welcomes those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us in realizing the benefits of embedding these values into the work at every level and in every unit of the university. In addition, to correct the conditions of disadvantage in employment in Canada and to bring lived experiences to the work, we encourage applications from members of equity deserving groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit Peoples in Canada, First Nations Peoples in the United States, racialized people, Black people, persons with disabilities, women, and 2SLGBTQ+ people. Preference will be given to candidates with lived experiences as people from equity deserving groups, as well as experience working with these communities with which the University works every day. Please note that all qualified candidates are encouraged to apply and we welcome newcomers and immigrants to Canada. In April 2022, the university announced its new name of Toronto Metropolitan University. Learn more about our next chapter. The team The National Institute on Ageing (NIA), based at Toronto Metropolitan University, improves the lives of older adults and the systems that support them by convening stakeholders, conducting research, advancing policy solutions and practice innovations, sharing information, and shifting attitudes. Our vision is a Canada where older adults feel valued, included, supported and better prepared to age with confidence.

#### The Opportunity

Please note: Our applicant tracking system will be unavailable from Thursday, August 15 from 8 p.m. to 8 a.m. on Monday, August 19 while we perform scheduled maintenance. The posting has been extended to 11:59 pm on Monday August 19 for candidates to submit their application. We apologize for any inconvenience. Are you a #bold and passionate policy professional Are you excited

about supporting ageing Canadians through advocacy and public policy solutions Would you like to be part of a collaborative and award-winning team The NIA has a rewarding Senior Policy Analyst role you will want to know more about.

The Senior Policy Analyst conducts policy analysis, monitors and tracks policy issues and political trends across multiple jurisdictions, and develops actionable policy recommendations to support the National Institute on Ageing's (NIA) public policy agenda.

They provide policy advice to the Director and develop policy-specific communications products in English and French, such as briefing notes, policy options papers, discussion papers, reports, submissions, and correspondence, to promote NIA's mandate, priorities and activities.

The Senior Policy Analyst leads engagement and outreach activities, collects and solicits input from a broad pan-Canadian and cross sectoral network of diverse partners, and builds productive, collaborative relationships with stakeholders, partners, and government officials to advance progress on key issues related to ageing in Canada. Qualifications

To help us learn more about you, please provide a cover letter and resume describing how you meet the following required qualifications:

- Completion of a post-secondary degree in political science, public policy, business administration, economics or another relevant field.
- Bilingual skills in English and French is required (oral/writing/reading).
- Minimum four (4) years' experience in a similar role, preferably within the public sector, not-for profit organization or academic institution, including experience engaging and interacting with government officials to understand their priorities, collect information and support a policy-related mandate.
- Experience designing and executing policy research, performing complex analysis and writing policy documents.
- Experience leading policy projects.
- Knowledge of national and jurisdictional key issues relating to ageing in Canada, such as health, social wellbeing, financial security, housing, and/or poverty alleviation among older adults.
- Knowledge of analytical techniques to review, synthesize and conduct in-depth analysis of complex information.
- Knowledge of policy analysis theories, methods and principles.
- Excellent written and oral communication skills to prepare and deliver presentations on policy research findings, draft recommendations and policy options papers.
- Excellent analytical skills to complete statistical and data analysis.
- Political acuity and ability to successfully engage with senior government officials on policy implications and other sensitive matters.
- Ability to foster and maintain stakeholders and partnerships relationships and work cooperatively within a multidisciplinary team.
- Project management skills including planning, execution and closeout.

#### Additional Information

Position Number(s) 20005136

Reports To Director, Policy

Department National Institute on Ageing

Vacancy Type Term

Employee Group OPSEU

Work Location Hybrid

Start Date ASAP

End Date 1 year from start date (Possibility of extension subject to available funding)

Hours of Work 36.25

Grade 13

Salary Scale \$83,751.22 - \$106,093.51

Hiring Salary Range \$83,751.22 - \$91,517.21

TA Specialist Claudiu

Posting Date July 16, 2024

Application Close Date October 10, 2024

Additional Notes Qualified OPSEU candidates will be considered before members of other employee groups. This is a term vacancy with a guarantee to return to home for OPSEU FTCE employees only. An equivalent combination of education and experience may be considered. Applicants who do not meet all of the posted qualifications may, upon the University's sole discretion, be considered to fill a vacancy on an underfill basis. Candidates must have a demonstrated record of dependability/reliability and a commitment to maintain confidentiality. We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications. As part of the selection process, candidates may be required to complete an occupational assessment. Applications will only be accepted online through Toronto Metropolitan University's career site. Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture. We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please submit your request through the AskHR webform. All information received in relation to accommodation will be kept confidential.

For more information, visit [Toronto Metropolitan University for Senior Policy Analyst \(Bilingual\)](#)