

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/07/03



# **Bookkeeper**

Job ID 37-F7-F8-6F-4D-A1

Web Address https://careers.indigenous.link/viewjob?jobname=37-F7-F8-6F-4D-A1

CompanyBlue Demon Group Inc.LocationWinnipeg, Manitoba

Date PostedFrom: 2024-05-08To: 2024-11-04JobType: Full-timeCategory: Finance

Job Start DateAs soon as possibleJob Salary\$25.10 per hour

**Languages** English

#### **Description**

Number of Opening

1 vacancy

**Employment Condition** 

Day, Morning, On Call, Weekend

**Tasks** 

- Calculate and prepare cheques for payroll
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Maintain general ledgers and financial statements
- Prepare other statistical, financial and accounting reports
- Prepare tax returns
- Prepare trial balance of books
- Reconcile accounts

Computer and technology knowledge

- Quick Books

Personal suitability

- Accurate
- Dependability
- Organized
- Reliability

Work conditions and physical capabilities

- Attention to detail
- Repetitive tasks

# **Experience**

1 year to less than 2 years

#### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

**Employment groups** 

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups: Indigenous people, Persons with disabilities, Newcomers to Canada, Mature workers, Visible minorities, Youth

# **How to Apply**

By email

bluedemongroup2023@gmail.com Who can apply to this job

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

# **Job Board Posting**

Date Printed: 2024/07/03



# **Bookkeeper**

Job ID A3848AC24CC5E

Web Address http://NewCanadianWorker.ca/viewjob?jobname=A3848AC24CC5E

CompanyBlue Demon Group Inc.LocationWinnipeg, Manitoba

Date PostedFrom: 2024-05-08To: 2024-11-04JobType: Full-timeCategory: Finance

Job Start DateAs soon as possibleJob Salary\$25.10 per hour

**Languages** English

#### **Description**

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# **Job Board Posting**

Date Printed: 2024/07/03

# NoExperienceNeeded.ca your place for a first step or a fresh start

# **Bookkeeper**

Job ID B63616B519EEC

Web Address http://NoExperienceNeeded.ca/viewjob?jobname=B63616B519EEC

CompanyBlue Demon Group Inc.LocationWinnipeg, Manitoba

Date PostedFrom: 2024-05-08To: 2024-11-04JobType: Full-timeCategory: Finance

Job Start DateAs soon as possibleJob Salary\$25.10 per hour

**Languages** English

#### **Description**

Number of Opening

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