



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

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Bookkeeper

Job ID	37-47-1E-04-EE-31	
Web Address	https://careers.indigenous.link/viewjob?jobname=37-47-1E-04-EE-31	
Company	Willowdale Nissan Ltd	
Location	Thornhill, Ontario	
Date Posted	From: 2023-10-14	To: 2024-04-11
Job	Type: Full-time	Category: Finance
Job Salary	\$25 per hour for 30 hours a week	
Languages	English	

Description

Business address:
7200 Yonge Street
Thornhill, ON
L4J 1V8

Job duties:

- Calculate and prepare cheques for payroll:
- Calculate fixed assets and depreciation
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Maintain general ledgers and financial statements
- Post journal entries
- Prepare other statistical, financial and accounting reports
- Reconcile accounts

Terms of employment:

- Permanent
- Full-time
- Relocation costs covered by employer

Skills requirements (includes education and work experience)

- College Diploma in Accounting or Bookkeeping
- 1 year experience as bookkeeper
- Knowledge of CDK and Deskit software

How to Apply

Please apply by sending your resume to jobs@emecorp.ca