



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

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Indigenous Student Advisor

Job ID	2D-9C-7D-E4-FB-3D	
Web Address	https://careers.indigenous.link/viewjob?jobname=2D-9C-7D-E4-FB-3D	
Company	Saskatchewan Polytechnic	
Location	Regina, Saskatchewan	
Date Posted	From: 2024-07-11	To: 2024-07-28
Job	Type: Full-time	Category: Education
Languages	English	

Description

The Indigenous Student Advisor is to be based out of our Regina office and will report to the manager with some of the following duties:

1. Contact all applicants of Indigenous ancestry to provide them with proactive application support.
2. Meet with Indigenous applicants individually or in small groups to clarify career goals and assess program suitability.
3. Function as a team member in the coordination and onsite delivery of summer transition programming for Indigenous students.
4. Attend staff, divisional and program head meetings, as appropriate.
5. Establish proactive, student centered relationships with campus community: program heads/staff, student development, Indigenous student centers, enrollment services.
6. Collaborate with program head and instructional staff to promote early identification of student issues.
7. Coordinate the development of personalized student learning plans in collaboration with the program and student development.
8. Provide ongoing intensive proactive support to students to ensure that learning plans are followed.
9. Coordinate and deliver individual and group tutoring sessions and facilitate scheduled study sessions for Indigenous students.
10. Provide instruction in life skills topics to empower Indigenous students to achieve their education goals and to enhance employability skills.
11. Liaise with funding agencies and sponsors.
12. Assist students in accessing community and cultural support, provide referrals internal and external to Saskatchewan Polytechnic, and advocate on behalf of students.
13. Record statistics for accountability purposes.
14. Participate in ongoing skill development activities.

Education Requirements

1. Completion of a recognized post-secondary certificate/diploma/degree and/or journey status.
2. Demonstrated ability to deliver presentations and facilitate group discussions. Life skills coach training/certification and/ or similar professional development would be considered.
3. Two years recent, relevant experience in advising/supporting Indigenous people.
4. Demonstrated knowledge and experience with the network of social, financial and support agencies in the communities which serve Indigenous people.
5. Extensive demonstrated knowledge of Indigenous issues in Saskatchewan including contemporary social cultural issues and the relationship of these to the recruitment, retention and transition issues of Indigenous students in a post-secondary environment.
6. Demonstrated ability to function as a role model for students.
7. Effective organization and planning skills.
8. Effective interpersonal and communication skills both verbal and written, including interviewing skills.
9. Demonstrated initiative and ability to work independently and/or in a group setting.
10. Demonstrates valuing diversity.

11. Training and/or experience in the use of common software packages, i.e., MS Office Suite, particularly Word, Excel, Outlook and PowerPoint.

How to Apply

Click "Apply Now"