



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

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Manager, Legal, Financial & General Translation - French

Job ID	202435-en_US-6066	
Web Address	https://careers.indigenous.link/viewjob?jobname=202435-en_US-6066	
Company	Scotiabank	
Location	Montreal, QC	
Date Posted	From: 2024-07-25	To: 2050-01-01
Job	Type: Full-time	Category: Finance

Description

Requisition ID: 202435

Join a purpose driven winning team, committed to results, in an inclusive and high-performing culture. Purpose: Reporting to the Senior Manager, Translation Services, the Manager of this unit is responsible for the French translation of materials supporting the bank's business.

Is this role right for you In this role, you will:

- The Manager assigns work to appropriate resources, which includes the following tasks:
- Prioritizes projects and identifies appropriate resources, in-house Translators and/or external vendors. Maximizes in-house capacity to ensure most efficient use of resources.
- Coordinates timelines on an on-going basis with internal partners. Negotiates deadlines with external vendors.
- Prepares for the translation assignment by communicating with the requestor to obtain further information about the request when all relevant details are not provided.
- Revises texts translated by unit employees and external providers to ensure the quality and accuracy of the text. Translates occasionally when specific situations require it.
- Provides ongoing training and coaching to employees supervised. Assesses their performance and escalates any performance/HR issue to Senior Manager.
- Contributes to maintaining a pleasant work environment in the department. Contributes to the smooth operation of the department by properly following the established administrative procedures: timely follow-up with employees and business partners, etc. Ensures the fair and equitable treatment of all team members. Participates in resolving issues presented in employee engagement surveys.
- Participates in objective planning, process definition, and other management tasks related to her/his unit and as requested by Senior Manager.
- Provides the highest quality of services to business partners by ensuring that Service Level Agreements are met or exceeded.

Do you have the skills that will enable you to succeed in this role ? We'd love to work with you if you have:

- Minimum 5 years of relevant professional experience, preferably in financial services
- BA specialized in translation (English to French)
- Excellent knowledge of French and English
- Solid leadership experience in a translation team
- Thorough knowledge of translation tools and Microsoft Office suite
- Working ability to manage several priorities simultaneously

Work Arrangement: This position is currently a Hybrid role. Please note that this is subject to change based on the needs of the business. Location(s): Canada : Quebec : Montreal

Scotiabank is a leading bank in the Americas. Guided by our purpose: "for every future", we help our customers, their families and their communities achieve success through a broad range of advice, products and services, including personal and commercial banking, wealth management and private banking, corporate and investment banking, and capital markets.

At Scotiabank, we value the unique skills and experiences each individual brings to the Bank, and are committed to creating and maintaining an inclusive and accessible environment for everyone. If you require accommodation (including, but not limited to, an accessible interview site, alternate format documents, ASL Interpreter, or Assistive Technology) during the recruitment and selection process, please let our Recruitment team know. If you require technical assistance, please [click here](#). Candidates must apply directly online to be considered for this role. We thank all applicants for their interest in a career at Scotiabank; however, only those candidates who are selected for an interview will be contacted.

For more information, visit [Scotiabank for Manager, Legal, Financial & General Translation - French](#)