



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/03

Storeperson - Edmonton

Job ID	75721-en_US-2200
Web Address	https://careers.indigenous.link/viewjob?jobname=75721-en_US-2200
Company	Canadian Pacific
Location	Edmonton, AB
Date Posted	From: 2019-10-03 To: 2050-01-01

Description

- Req ID: 75721
- Department: Mechanical
- Position Type: Full Time
- Location: Edmonton, Alberta
- Country: Canada
- # of Positions: 1
- Compensation Rate: \$26.841
- Job Available to: Internal & External
- Deadline to apply: 10/16/2019

Canadian Pacific is a transcontinental railway in Canada and the United States with direct links to major ports on the west and east coasts, providing North American customers a competitive rail service with access to key markets in every corner of the globe. CP is growing with its customers, offering a suite of freight transportation services, logistics solutions and supply chain expertise. Visit cpr.ca to see the rail advantages of CP. PURPOSE OF THE POSITION:

- Receives, warehouses, issues or ships supplies and material utilized in the operation of the railroad;
- Ensures or performs accurate and timely information in SAP electronically through the use of a computer;
- Coordinates picking and shipping of all material to customer locations in accordance with shipping schedules;
- May be required to work outdoors in all weather and must come to work prepared with proper clothing;
- Performs any related duties, as requested.

POSITION REQUIREMENTS:

- Must successfully complete formal forklift training program given by qualified trainer and have passed all examinations associated with training;
- Six months' experience in a warehouse environment, with a proven record of operating material handling equipment an asset;
- Experience with computerized inventory control systems SAP, EXCEL, MERLIN would be an asset;
- Basic knowledge of on-line computer terminal operations;
- Must be able to lift up to 10 kg after having received instructions and training; and up to 45 kg after having received training and written instructions;
- Must be available to work on various shifts;
- Typing capability would be an asset;
- Must wear personal protective equipment, as required, i.e. hard hat, safety glasses, safety boots, and gloves.

MATERIAL, EQUIPMENT AND/OR PRODUCT:

- Operates fork lift;
- Computer;
- Metal cutter;
- Electric crane;
- Hand boom;
- Perform his/her work in a safe manner;
- Perform authorized functions necessary to receive and issue material, either manually or electronically on a computer terminal including maintaining bin locations, entering stock counts, etc;
- Identify, verify and ensure the accuracy of shipments of material received from suppliers, shops and other stores;
- Stores material in the appropriate warehouse location either manually or with the use of appropriate material handling equipment;
- Verify storage bin locations and takes corrective action as required.
- Perform accurate counts of material received, issued, shipped or on hand;
- Issue required material to appropriate users according to requisitions which may be received in either paper or electronic form;
- Pick material required by users. May have to use material handling equipment;
- Rack and prepare material for shipment. This includes completing all related forms such as labels, postal forms, waybills, and shipping documents, etc.;
- Load/Unload materials from or into rail cars, trailers, and trucks, and installs strapping, bracing, or padding to prevent shifting or damage in transit, using appropriate equipment;
- Operates forklift truck, electric hoist, Raymond or other material handling equipment to assist in loading/unloading or moving materials and products;
- May be required to drive highway motor vehicle to pick up and/or deliver material;
- Perform daily inspection of vehicles he/she may operate in order to ensure they are in safe operating condition. Hazards are to be immediately reported to the appropriate Supervisor for corrective action;

- Ensure Government WHMIS and TDG regulations are followed when receiving, issuing and shipping material;
- By use of a computer terminal, enter all necessary transactions into COMPUTERIZED INVENTORY CONTROL SYSTEM SAP
- Accurately complete files and update all forms and documents required for the Stores' function, either manually or electronically;
- Ensure respective work area(s) is (are) clean and free of hazards at all times;
- Ensures material is properly stored and secured at all times;
- May be required to work outdoors in all weather and must come to work prepared with proper clothing;
- Perform any related duties, as requested.

RELATIONSHIPS:

- Has day-to-day dealings with all levels of supervision and scheduled employees;
- Has regular contact with Supervisors, co-workers and representatives of user Departments;
- Effect of Error: Errors may result in material shortages tying up Company resources such as locomotives or cars or delaying the operation of a work gang, etc., thus having an adverse effect on operational efficiency. Incorrect data entry errors could result in erroneous inventory levels and may result in excess quantities of material being needlessly purchased or in stock shortages.

WHAT CP HAS TO OFFER:

- Flexible and competitive benefits package
- Competitive company pension plan
- Annual Fitness Subsidy

Background Investigation: The successful candidate will need to successfully complete the following clearances:

- Criminal history check
- Reference check
- Education verification

Medical Requirement: Operating safely is a core foundation of CP. Our commitment is to protect our people, customers, communities in which we operate the environment and our assets. We are also committed to a healthy and safe workplace. CP's Alcohol and Drug Policy and Procedures ("Policy and Procedures") support these commitments. All new hires for a safety sensitive position will be required to complete a pre-employment medical that includes a physical, vision, hearing, alcohol and drug audit assessment. . Management Conductor

Program: Becoming a qualified conductor or locomotive engineer is the single best way for a management employee to learn the business at CP. You may be required to obtain a certification or to maintain your current certification/qualification as a conductor or locomotive engineer. CP is an equal opportunity employer committed to the principles of employment equity and inclusion. We welcome applications from all qualified individuals. All applicant information will be managed in accordance with the federal Personal Information Protection and Electronic Documents Act ("PIPEDA").

For more information, visit Canadian Pacific for Storeperson - Edmonton