



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
L9 P23 R4074 HWY 596 - Box 109  
Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/28

## Retirement Operations Team Leader

Job ID	599118500-8268	
Web Address	<a href="https://careers.indigenous.link/viewjob?jobname=599118500-8268">https://careers.indigenous.link/viewjob?jobname=599118500-8268</a>	
Company	Suncor	
Location	Calgary, Alberta	
Date Posted	From: 2019-10-11	To: 2050-01-01
Job	Type: Full-time	Category: Resource Sector

### Description

LOCATION: Calgary, Alberta (CA-AB)

**JOB NUMBER: 32141** Why you should join us: You will join an energetic and enthusiastic team responsible for the administration of our pension plans and savings program. In this temporary role, you will lead a large team and effectively partner with key stakeholders in Human Resources (HR) and other business functions and outside vendors, reporting to the manager of Pension and Benefits services. You will use your expertise to: Provide formal leadership and direction to our Retirement Operations team, including prioritizing and resourcing work, onboarding, providing ongoing training and development, goal setting, providing feedback and coaching, etc. Manage the administration of our defined contribution and defined benefit pension plans and savings program in compliance with plan documents / policies and applicable legislation. Oversee and provide support for annual administrative projects including active and inactive member statements, pension increases, and special projects as required. Review and sign off on periodic audits and reconciliations. Oversee the resolution of complex case files. Analyze intricate pension processes and implement continuous improvement enhancements. Determine and monitor key metrics that measure the effectiveness of service delivery, customer experience and calculation accuracy. Prepare governance reports for the Pension Community of Expertise (COE). Partner with key stakeholders to ensure compliance, enhance customer experiences and support the ongoing effectiveness and efficiencies of programs and processes.

We'd like to review your application if you have: **Must-haves (minimum requirements):** Seven years of pensions-related HR experience. A post-secondary education. Exceptional advisory, analytical, research, problem-solving, and leadership skills along with a continuous improvement mindset. Strong collaboration skills that enables you to build strong, positive relationships with diverse groups. A demonstrated ability to prioritize work and project requirements in order to ensure timely and compliant delivery. The ability to interpret plan documents / policies and understand relevant legislation. The expertise to integrate and understand issues from various sources and resolve them. The ability to work effectively within a large, complex business environment. Alignment with our values of: safety above all else, respect, raise the bar, commitments matter and do the right thing. **Preference for:**

- Experience working with SAP, pension systems or payroll systems
- Completion of a Certified Employee Benefit Specialist (CEBS) or actuarial designation

Where you'll be working, your work schedule, and other important information: You will work out of our Calgary head office, located in the Suncor Energy Centre at 150 &ndash; 6th Ave S.W. Hours of work are a regular 40-hour work week, Monday to Friday. This is a temporary position lasting 15-18 months that covers a maternity leave.

**Why Suncor** We are Canada's leading integrated energy company with a business portfolio that includes oil sands development and upgrading, offshore oil and gas production, petroleum refining, and product marketing under the Petro-Canada brand. Our global presence offers rewarding opportunities for you to learn, contribute, and grow in a variety of career-building positions. We live by the value of safety above all else &#8211; do it safely, or don't do it. Our strong track record of growth and a focus on sustainability mean tremendous potential for the future. Learn about our mission, vision and values. In addition to rewarding job opportunities, we offer an attractive employee package, including:

- Competitive base salary, compensation programs, and an annual incentive program
- Flexible benefits package
- Rewarding pension and savings plans

Stay connected to us:

- Follow us on LinkedIn, Facebook and Twitter for the latest job postings and news
- Join our Talent Community and sign up to receive customized job alerts
- Read our Suncor Connections newsletter to see what we're doing in the communities we live and work in

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request.

Check out our social goal to learn how we are working to build greater mutual trust and respect with the Indigenous Peoples in Canada. Please note that our job postings are typically open for two weeks, so don't delay, apply now. **JOB CATEGORY:** Business Professionals

For more information, visit Suncor for Retirement Operations Team Leader