



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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Toll Free Phone: (866) 225-9067  
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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

## Senior Specialist, Contracts Management

<b>Job ID</b>	504101700-2682	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=504101700-2682">https://careers.indigenous.link/viewjob?jobname=504101700-2682</a>	
<b>Company</b>	Suncor	
<b>Location</b>	Calgary, Alberta	
<b>Date Posted</b>	From: 2018-09-17	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Resource Sector

### Description

LOCATION: Calgary, Alberta (CA-AB)

JOB NUMBER: 24747

**Job Overview** We are looking for contract management professionals to join our supply chain management (SCM) team as Senior Specialists to lead the development and implementation of sourcing strategies and initiatives, develop contracts, negotiations and facilitate contractor performance management activities by collaborating closely with business unit stakeholders and contractors. Our SCM team is made up of approximately 900 professional staff that collaborates with all business units to acquire materials and services at the lowest price, and executes the process from demand identification through to procurement strategy development, market evaluation, commercial negotiations, inventory management, contract performance management, and cash settlement. Our category management team develops strategies, leads commercial work plans, analyzes market intelligence, and negotiate contracts to unlock opportunities and handle risk related to our material and service needs. Key Accountabilities

- Develop and apply a deep understanding of business demand and market conditions
- Lead cross functional teams of subject matter experts through focused category management processes and approach
- Develop category strategies and drive consistent implementation of the category and supplier performance management plans
- Establish, maintain and collaborate with the business and supply chain operations, relevant technical communities and suppliers
- Liaise with the market intelligence and spend analytics team to collect and understand actionable information to find opportunities and develop strategies
- Support and lead lifecycle contract activities while continuously improving, evaluating and analyzing commercial and integrated models for optimal business solutions
- Develop, lead and implement operational category efficiency opportunities including policies, total cost ownership (TCO), process optimization, forecasting, supplier relationship management and requisition to pay improvements
- Write and present business cases, project plans, recommendations and periodic updates and communications to key stakeholders

**Required Qualifications** Experience and Education:

- Minimum 10 years of directly-related experience
- Experience in developing opportunities and/or initiatives, planning and implementing while involving several stakeholders
- Contracts management, strategic sourcing and/or category management background
- Bachelor's degree in business, supply chain, engineering or finance

**Skills and Knowledge:**

- Strong Project Management and Change Management skills
- Knowledge of corporate governance, policies and procedures and contracts/procurement law
- Leadership skills to drive commitment from both internal and external stakeholders
- Continuously seeks to understand and collaborate with others in order to achieve the best results and deliver the highest value
- Ability to understand technical and operational requirements
- Results oriented with the ability to lead and set project priorities and meet strict deadlines
- Strong attention to detail and ability to maintain an analytical focus
- Exceptional communication skills both verbal and written with the ability to adapt to different audiences

**Working Conditions**

- This position is based in Calgary, Alberta at the Suncor Energy Centre
- Travel may be required to Suncor sites within Canada and the U.S.

**Why Suncor** We are Canada's leading integrated energy company with a business portfolio that includes oil sands development and upgrading, offshore oil and gas production, petroleum refining, and product marketing under the Petro-Canada brand. Our global presence offers rewarding opportunities for you to learn, contribute, and grow in a variety of career-building positions. We live by the value of safety above all else; do it safely, or don't do it. Our strong track record of growth and a focus on sustainability mean tremendous potential for the future. Learn about our mission, vision and values. In addition to rewarding job opportunities, we offer an attractive employee package, including:

- Competitive base salary, compensation programs, and an annual incentive program
- Flexible benefits package
- Rewarding pension and savings plans

**Stay connected to us:**

- Follow us on LinkedIn, Facebook and Twitter for the latest job postings and news
- Join our Talent Community and sign up to receive customized job alerts
- Read our Suncor Connections newsletter to see what we're doing in the communities we live and work in

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive

work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request. Please note that our job postings are typically open for two weeks, so don't delay, apply now. JOB CATEGORY: Business Professionals

For more information, visit [Suncor for Senior Specialist, Contracts Management](#)