

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters: Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/05/20



## Bookkeeper (NOC 12200)

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages	E3-11-AC-B5-6C-56 https://careers.indigenous.link/viewjo SME Pizza Ontario Ltd. Thornhill, Ontario From: 2024-04-26 Type: Full-time As soon as possible \$25.00 / Hour For 32 Hours / Week English	b?jobname=E3-11-AC-B5-6C-56 To: 2024-10-23 Category: Finance		
Description   Vacancies: 1   Terms of employment: Permanent, Full time, Day   Job requirements   Business Equipment and Computer Applications   MS Excel, MS Word   Tasks   Post journal entries,   Maintain general ledgers and financial statements,   Prepare trial balance of books,   Calculate fixed assets and depreciation,   Prepare tax returns,   Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems   Experience   2 years to less than 3 years				
2 years to less than 3 years Education Requirements Secondary (high) school graduation of	certificate			

#### Other

Business and Job location: 392 John St. Thornhill, ON L3T 5W6

### How to Apply

By email careers@smegroupca.com

# **Job Board Posting**

Date Printed: 2024/05/20



## Bookkeeper (NOC 12200)

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages	<b>0FBDCD0110312</b> http://NewCanadianWorker.ca/viewj SME Pizza Ontario Ltd. Thornhill, Ontario From: 2024-04-26 Type: Full-time As soon as possible \$25.00 / Hour For 32 Hours / Week English	ob?jobname=0FBDCD0110312 To: 2024-10-23 Category: Finance		
Languages English   Description   Vacancies: 1   Terms of employment: Permanent, Full time, Day   Job requirements   Business Equipment and Computer Applications   MS Excel, MS Word   Tasks   Post journal entries,   Maintain general ledgers and financial statements,   Prepare trial balance of books,   Calculate fixed assets and depreciation,   Prepare tax returns,   Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems				
Experience 2 years to less than 3 years Education Requirements Secondary (high) school graduation	certificate			

#### Other

Business and Job location: 392 John St. Thornhill, ON L3T 5W6

### How to Apply

By email careers@smegroupca.com

# **Job Board Posting**

## Bookkeeper (NOC 12200)

Job ID Web Address Company Location Date Posted Job	588F485F1D86E http://NoExperienceNeeded.ca/viewj SME Pizza Ontario Ltd. Thornhill, Ontario From: 2024-04-26 Type: Full-time	ob?jobname=588F485F1D86E To: 2024-10-23 Category: Finance		
Job Start Date Job Salary	As soon as possible \$25.00 / Hour For 32 Hours / Week			
Languages	English			
Languages				
Description				
Vacancies: 1				
Terms of employment: Permanent, Full time, Day				
Job requirements				
Business Equipment and Computer	Applications			
MS Excel, MS Word				
Tasks				
Post journal entries,				
Maintain general ledgers and financi	al statements,			
Prepare trial balance of books,				
Calculate fixed assets and depreciation,				
Prepare tax returns,				
Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems				
Experience				
2 years to less than 3 years				
Education Requirements				
Secondary (high) school graduation certificate				

#### Other

Business and Job location: 392 John St. Thornhill, ON L3T 5W6

### How to Apply

By email careers@smegroupca.com